



Dog Kennel Hill Charging Policy

Rationale

Dog Kennel Hill Primary School aims to deliver a broad and balanced curriculum

that is enriched through a wide variety of additional experiences. These take place both on and off the school site and all activities are chosen to support the children's learning and the school's ethos.

The Education Act 1996 clarifies the activities for which charges can be made or voluntary contributions sought and gives schools the discretion to charge for optional activities, provided wholly or mainly out of school hours, and the right to invite voluntary contributions for the benefit of the school or in support of any activity organised by the school whether during or after school hours.

Objectives

The objectives of the Charging Policy are: To ensure activities offered in school time should be available to all pupils

regardless of their parents' ability or willingness to help meet the cost. To identify those activities for which charges may be levied. To invite voluntary contributions for the benefit of the school in support of any activities organised by the school either during or outside school hours.

Charges

The Governing Body reserves the right to make a charge in the following circumstances allowed by the Act: The provision of music tuition given to children as individuals or in groups,

except where it is to fulfil statutory duties relating to the National Curriculum or requirements specified in the syllabus for a public exam Ingredients and materials for cooking, Art, Craft, Design & Technology activities. Materials will be charged for (or parents will be required to supply these) if they have indicated in advance a wish to own the finished product. Activities which take place outside school hours and which are not a statutory part of the National Curriculum e.g. outings, visits, sports coaching, cycling courses. Trips and activities during the school day (through a voluntary contribution).

Activities which involve children in nights away from home will include charges for board, lodging and travel costs. Families in receipt of the benefits listed below in the residential visits section will be exempt from these charges. The costs will not exceed the actual cost of provision.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and Educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary, however should we not receive sufficient contributions to make the trip viable, it might be cancelled. If a trip goes ahead, it will include children whose parents have not paid any contribution.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child will be able to participate fully in the trip or activity.

Breakages

In cases of wilful damage, breakage or loss of equipment on loan to children, the Headteacher may decide to make a charge. Each incident will be dealt with on its own merit and at her discretion.

Financial Support

In order to minimise costs to parents, wherever possible the school contributes a small subsidy from the School Fund. The Friends of DKH may make a contribution towards the cost of trips from their annual fundraising.

Residential Visits

Our residential activities take place largely during school time. Parents of children involved in residential visits will be charged for board and lodging and will be asked for a voluntary contribution towards any other costs involved.

Parents in receipt of the following benefits are exempt from paying the cost of board and lodging, however some of our parents make an individual decision to contribute:

- _ Income Support (IS)
- _ Income-based Job Seekers Allowance (IBJSA)
- _ Support under Part 6 of the Immigration and Asylum Act 1999
- _ Child Tax Credit (CTC - providing that they do not also receive Working Tax Credit (WTC) and have an annual income assessed by Her Majesty's Revenue and Customs, that does not exceed £16 190)
- _ The guaranteed element of State Pension Credit

_ Employment Support Allowance (Income Related) (ESA/IR)

Music Tuition

All children study music as part of the school curriculum for which there is no charge. No charge is made for small group tuition or for participation in music clubs run within the school day such as steel band, brass group or guitar groups.

Additional In-School Charges

The school may charge an appropriate sum for any use of the photocopier which is outside normal school usage (10p per copy).

Income from Sales

Some goods are purchased through the school for the convenience of parents, children or teachers e.g. book bags and sweatshirts.

Some goods will be sold through the school with the intention of making a small profit and this often takes the form of commission. Such goods include; Book Fair sales and school photographs.

Income from Donations

Occasionally, the school will seek voluntary donations from events such as dress-up days, sponsorship etc. The purpose for which the donation will be used will be explained clearly to parents and visitors.

Income from Lettings

The school does not charge the Friends of DKH for use of the school for fund-raising activities, although contributions are sometimes made where extra costs such as overtime are incurred. The lettings policy sets out terms and conditions for any other lettings.

The Headteacher and Governing Body will ensure that careful consideration is given to making up any shortfall in voluntary contributions from parents from the school's delegated budget. If a charge is made for each child it will not exceed the actual cost. In the case of day visits and activities, no child will be excluded because the school has not received a voluntary contribution towards the cost involved. Whenever possible, parents are given sufficient notice of forthcoming trips and activities.

Signed: _____ **Chair of Finance Committee**
Signed _____ **Headteacher**