

MINUTES OF THE CURRICULUM COMMITTEE MEETING

7TH MAY 2014

Present: Sue Farrington (Chair), Wayne Cooper, Jenny Turner, Claire Dubarbier

Apologies: Amanda Freshwater

1 **Minutes** of the previous meeting were accepted as an accurate record

2. **Matters Arising**

2.1 Termly curriculum letters are now uploaded onto website

2.2 Discussion about Policies to be taken under agenda item

3. **School Development**

WC reported back on progress to date, which included

3.1 Key Priority 1: Raise Attainment

- Pupil progress meetings now happening half termly

Discussed reviewing the approach and looking at bringing all year teachers together for PP meetings to discuss and share strategies and actions

Action: WC produce update for next meeting

- Staff have had training to improve knowledge and understanding of Raise online, to improve interrogation and use of data

3.2 Key Priority 2: Improve quality and consistency of teaching

- Teachers who were RI were observed last half term, all have moved to good, 2 with outstanding features.

Looking to develop middle leaders to support observations and senior leadership to do spot checks. This will increase capacity for observations and support.

- Planning has been reviewed, but this now needs to be monitored more regularly
- Half termly learning walks have all taken place and there is now more consistency in the learning environments. Learning questions are visible for maths and writing in all rooms.
- There is now evidence of more pupil response in books – this is in line with the new marking and pupil response policy implemented in Feb 2014

3.3 Improve the impact of leadership at all levels

- Senior leadership team meetings have been held weekly and include an element of training to broaden leadership capacity within the school
- Appraisal policy has been reviewed and reviews are now linked directly to the latest pupil performance data
- Work is ongoing to strengthen the role of middle leaders through training coaching and mentoring
- School self-evaluation document has been completed and shared with all staff
- Staff meetings and activity timetable contain explicit links to SEF and SDP
- Governors Achievement Group established to review in detail pupil progress

4 Attainment

- Spring Term 2014- Progress across KS2 is an improving picture (particularly from Years 4 to 6). All children are making good progress in all areas overall. However, Black African pupils are still under-achieving in all cohorts.
- In KS1 the progress is slower, particularly in Year 2. Year 1 Maths progress is also slow. Progress measures have now be reviewed and agreed to at least 10 average points across KS1 signifying good progress.

5. Review of Policies

- 5.1 Homework Policy – produced by CD and shared with all staff for review and comment. Final version presented to Curriculum Committee. CD commended for producing a clear and streamlined version.

Homework Policy – approved

Committee asked to see the implementation plan and for an update at the next meeting

- 5.2 Home School Agreement has been approved by the CFC committee

- 5.3 Sex and Relationship Policy

Amend – to include that a letter goes home to Parents about consent for their child to participate

SRE Policy – approved

- 5.4 Nursery Admissions Policy – in progress

Action: WC to circulate to committee by - TBC

6. AOB

- 6.1 The timing of Curriculum meetings with Parents was queried as to whether these could be held later, to enable working parents the opportunity to attend.

WC to review