

Dog Kennel Hill Primary School



Minutes: Special Educational Needs Working Party of the Governing Body of Dog Kennel Hill School held at 62 Oakhurst Grove at 6:30 on Monday 27 January 2014

PRESENT

Peter Bibby (Convenor)

Marion Cranmer

Robyn Harrison

Absent Gillian Reeve

Apologies Eileen Wray
Yvonne Golds

Amanda Freshwater

1. Appointment of a minute taker

The Convenor volunteered to take minutes

2. Minutes of meeting Monday 11 November 2014

The minutes of the last meeting were noted.

3. Annual reviews

We discussed three children who have had annual reviews since our last meeting. One without a Governor and two attended by Yvonne Golds.

Future meeting dates are as follows

10	February 2014	Gillian Reeve
23	June 2014	Gillian Reeve
14	July 2014	Peter Bibby

4. School Special Needs Policy

The school policy and a summary parent friendly version are on the School's website. The policy has a review date of January 2014.

A new Code of Practice and new primary legislation are expected to be in force by September 2014. These will require changes to our policies. We therefore decided to do a fast review now with the expectation that a further review will be required by January 2015. Robyn Harrison to check current policy for any obvious requirements for updating and to propose wording in relation to involving parents and children in the process of planning and reviewing SEN support. We should have this completed before the Governors, meeting on 17 March.

5. Expected New SEN Legislation

Peter Bibby and Robyn Harrison attended a briefing by Southwark on the expected legislation which is set out in the Draft Code of Practice as discussed at our November meeting. After the briefing Southwark distributed a self-audit for schools which is appended to these minutes. We considered all the items on that form.

We were satisfied with the School's position in relation to the SENCO and the Special Educational Needs Policy. Except for checking the linkage to the School's Equalities Policy, which we couldn't find on the website.

The current Code of Practice identifies four areas of need including: **Behaviour, emotional and social development**. In the new Code that changes to **Social, mental and emotional health**. (Mis)behaviour is no longer a special educational need.

We will need to do more work on the section headed Personalised Plans. All children who are on the SEN register (90-100) should have a Personalised Plan (previously Individual Education Plan). The plan includes a provision map of interventions with measurable outcomes and costs.

Previously we have done costings on a year group basis but not on an individual basis. We need to set up a spread sheet where the SEN register includes costing for each child's provision. Robyn Harrison to discuss with Robert Ashdown and Ruth Klingles how we might achieve that and to progress the project for our next meeting. At the summer term meeting we usually go through the SEN register.

The new legislation envisages that the Local Authority will pay for the necessary provision in excess of £6000 per child per year.

6. Date of next meeting

Next meeting will be at 6:30 on Monday 19 May at 62 Oakhurst Grove.