

Dog Kennel Hill Primary School



Special Educational Needs Working Party of the Governing Body of Dog Kennel Hill School
Agenda 6:30 on Monday 19 May 2014

Peter Bibby (Convenor)

Marion Cranmer

Gillian Reeve

Eileen Wray

Robyn Harrison

Amanda Freshwater

Yvonne Golds

1. Appointment of a minute taker

The Convenor agreed to take the minutes.

Yvonne Golds agreed to report to the Governors' meeting on 16 June as Peter Bibby will not be present

2. Minutes of meeting Monday 27 January 2014

Minutes of the previous meeting were noted.

DKH School's contribution to the consultation on the Draft Special Educational Needs and Disability Code of Practice had some effect. The revised Code includes two small alterations specifically as a result of our proposals as well as a reasonable compromise about our most emphatic observation.

3. Annual reviews

We discussed two annual reviews which Yvonne Golds attended in December and January, because Yvonne Golds was not at our last meeting.

Peter Bibby reported on one annual review in May. This was for a young child with an autistic disorder who had made very good progress in social behaviour and communication. Parent was pleased. School will ask Southwark to amend his statement because much of Part 2 is no longer applicable. Southwark is likely to refuse in line with their normal practice. The gains the child has made may not yet show up on academic assessment. Robyn Harrison to discuss with Lindsey Harvey the possibility of using the Vineland Adaptive Behaviour Scales (VABS) with such children. VABS is a widely used norm-reference behavioural questionnaire which can be completed by parent or by school.

Future Reviews	9	June	Peter Bibby
	23	June	Gillian Reeve
	14	July	Peter Bibby

Reviews will start at 9:15

4. **Individual Children**

We discussed individual children. We have six children who probably ought to have statements of special educational needs, but who do not. One of these children's application has previously been refused.

The publication *School funding reform: Arrangements for 2013-14* made clear that schools should pay the first £6,000 per year of SEN provision from their delegated budgets. This £6,000 is now the statement threshold. There is no need for a statement if the needs can be met for less than £6,000. In writing applications to Southwark (SA1s) it is important to identify, quantify and cost the provision that the school is making and proposes to make in future.

We discussed concerns that have been expressed by a few parents about support for children with specific literacy difficulties/ dyslexia. At present children who are struggling with reading and writing are identified in September or January of year 2, by explicitly testing those did not do well enough on the phonics test at the end of year 1. Children falling more than one standard deviation below the mean are given specific literacy support in small groups and individually. One standard deviation below the mean is 16% of all children, but it could be greater or smaller in any particular class. Parents are informed individually. The school runs parent workshops to discuss the issues.

The Special Educational Needs Working Party recommends that the school run a parent workshop for those concerned about specific literacy difficulties/ dyslexia later this term. Robyn Harrison and Amanda Freshwater agreed to organise.

NHS Speech and Language Therapy Department has introduced a policy of "*No written reports.*" There are some grounds for concern about this. We need to hear from the NHS exactly what this means and, if not satisfied, express our concerns. Robyn Harrison to investigate and pass information to Peter Bibby.

5. **Designated teacher for looked after persons**

When *Special Educational Needs and Disability Code of Practice* comes into force in September 2014, Paragraph 10.3 obliges schools to appoint a Designated Teacher for looked after children.

The Special Educational Needs Working Party recommends that the school appoint a Designated Teacher for Looked After Children this term. There are some grounds for suggesting that this should not be the Special Educational Needs Coordinator

6. Individual Education Plans

Special Educational Needs and Disability Code of Practice will state that:

*EHC (Education, Health and Care) plans **must** set out the education and training, health and social care outcomes that have been agreed. Outcomes in EHC plans should be SMART (specific, measurable, achievable, realistic, time-bound). (Para 9.59)*

Outcomes will usually set out what needs to be achieved by the end of a phase or stage of education (Para 9.66)

The EHC plan should also identify the arrangements for the setting of shorter term targets by the school (para 9.60 E)

Individual Education Plans are not mentioned in the New Code of Practice, but they are implied.

We expect to continue to use the term Individual Education Plan and to revise the way our plans are written to make them shorter, more incisive and SMART. Robyn Harrison to progress so that we can see examples at our next meeting.

7. Provision map and costings for individual children

Eileen Wray brought the up to date SEN register and the Provision Map for 2013-2014. These are about 50 pages long so were not circulated to members of the Working Party at the meeting. Instead a copy was given to Peter Bibby.

The individual child costings for each intervention on separate sheets for each class were not quite complete. Eileen Wray agreed to email them to Peter Bibby.

The Provision map has not yet got the total sums at the bottom which are necessary for the Resources Committee and Robert Ashdown.

Our thanks to Eileen Wray and Robyn Harrison for all the work.

At our next meeting we can discuss how the interventions are evaluated to make them SMART which is what we need for the Individual Education Plans.

8. Date of next meetings

We agreed dates for our next three meetings. The date we agreed for November has subsequently been proposed for the full Governing Body.

Suggested date for SEN Working Party **Monday 3 November** (first day after half term)

There will be meetings of the Working Party on:

26 January 2015 6:30 at 62 Oakhurst Grove

18 May 2015 6:30 at 62 Oakhurst Grove