

# Starting secondary school in Southwark 2019/20

Applications close 31 October 2018

Apply online at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)



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## Foreword



### A message from the cabinet member for children, schools and adult care at Southwark Council

#### Dear parents and carers

Brilliant schools give young people the great start in life they deserve.

As Southwark Council's cabinet member for children, schools and adults care, I'm delighted to present you with this fantastic brochure to help you choose one of our excellent secondary schools for your child.

I am so proud that Southwark's schools provide the high standard you need for your child to reach their full potential.

94% of secondary schools in Southwark are judged good or outstanding by Ofsted. We are working hard to drive standards up so all our pupils attend a school that exceeds London averages at every stage.

You and your child can select up to six schools that you would most like your child to attend.

Here we give you information about what each school can offer your child over the next five years. Some schools specialise in arts, maths, languages, science or digital technology, and so it is important to get a good understanding of what is on offer when making your choices. I encourage you to attend open days and evenings to take a tour of the schools and meet the teachers. Dates for open days and evenings are also included within this brochure.

All applications for secondary school places must be made using our online application at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions). If you need help accessing the online application, then you can use the internet for free at any Southwark library or MySouthwark customer service point, with staff on hand to provide help.

If you have any queries about schools in Southwark, do please get in touch with me at [jasmine.ali@southwark.gov.uk](mailto:jasmine.ali@southwark.gov.uk) or on **020 7752 0322**. Alternatively, Southwark Council's school admissions team is always on hand to guide you through the process. You can reach them at [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) or **020 7525 5337**.

I wish you the very best.



#### Jasmine Ali

Cabinet member for children, schools and adult care, Southwark Council

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## Key dates

### Application for a secondary school place for September 2019 intake

Date	What should parents/carers look out for?
<b>1 September 2018 to Wednesday 31 October 2018</b>	<ul style="list-style-type: none"> <li>■ The admissions process starts.</li> <li>■ Contact schools for a copy of their prospectus and details of when you can visit for open days/evenings. We strongly advise families to visit schools before naming them as a preference on the application. <b>Please view pages 7 and 8 for Southwark's school open day/ evening dates.</b></li> <li>■ Apply for secondary schools by completing an online application at: <b><a href="http://www.southwark.gov.uk/schooladmissions">www.southwark.gov.uk/schooladmissions</a></b></li> <li>■ If any of the schools you have listed as one of your preferences requires a supplementary information form (SIF), you must complete and return the SIF directly to the school. You should contact the school to check their individual closing date.</li> </ul>
<b>Wednesday 31 October 2018, 11.59pm</b>	<ul style="list-style-type: none"> <li>■ <b>Closing date for submitting online applications.</b></li> <li>■ You must ensure that we have received your online application alongside any additional supporting information by this date. We strongly recommend that you submit your application by <b>Friday 19 October 2018</b> so that we receive it before the half term holiday and can contact you if necessary.</li> </ul>
<b>Friday 1 March 2019</b>	<ul style="list-style-type: none"> <li>■ <b>Applicants who apply on time will receive their child's offer of a school place by email after 5pm. This email will also include information on what to do next.</b></li> <li>■ <b>Applicants can also view the outcome of their application during the evening at <a href="http://www.eadmissions.org.uk">www.eadmissions.org.uk</a></b></li> </ul>
<b>Friday 15 March 2019</b>	<ul style="list-style-type: none"> <li>■ No action is required if you are a Southwark resident and want to accept the school place offered to your child.</li> <li>■ Should you wish to reject the offer of a school place allocated to your child, you must notify the school admissions team by email at <b><a href="mailto:schools.admissions@southwark.gov.uk">schools.admissions@southwark.gov.uk</a></b> and include your unique application reference.</li> </ul>
<b>Appeals</b>	<ul style="list-style-type: none"> <li>■ Check dates of appeal hearings with individual schools.</li> </ul>

**These are important deadlines which you will need to keep in mind. If you miss these dates, your chances of being offered a place at a preferred school will be reduced.**

## Finding the right school for your child

### Start finding out about schools now

- Before you decide which schools to apply for and your order of preference, we strongly advise that you read the guidance in this brochure.
- You will find information about schools in Southwark either within this brochure, from the schools directly, online or by contacting Southwark Council's school admissions team on **020 7525 5337**.
- You can also talk to teachers and other parents/carers whilst thinking about what is important to you and your child.

### Look at school brochures/websites

- All schools produce their own brochures, which contain far more information about the school than we can provide in this brochure.
- Many schools also have their own website which can be a valuable source of information. School websites are included on the individual school's page within this brochure.
- To help you research which schools are right for your child, all Southwark Council libraries offer free access to the internet with staff on hand to help. To find your local library, contact Southwark Council's customer service centre on **020 7525 5000**.

### Visit as many schools as possible

- Parents and carers are strongly encouraged to visit schools to see what each has to offer. Please see pages 7 and 8 for open day/evening dates.
- If you are interested in applying for a school, look at their oversubscription criteria in detail before completing the online application and listing it as a preference.

### Look at the most recent Ofsted reports

- All schools in Southwark are inspected regularly by the Office for Standards in Education (Ofsted). Ofsted's main aim is to help improve the quality and standard of education and childcare through independent inspection. You can check the latest report for any school by asking the school for a copy or by visiting the Ofsted website [www.gov.uk/government/organisations/ofsted](http://www.gov.uk/government/organisations/ofsted)

### Extra help

Help and advice is always available from our school admissions team. We can answer any questions you may have about the admissions process. Email [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) or you can phone us on **020 7525 5337**.

# School open days and evenings 2018

## Ark All Saints Academy

Saturday 22 September	9.30am
Principal's talk at 9.30am	
Thursday 27 September	9.30am
Principal's talk at 9.30am	
Monday 1 October	9.30am
Principal's talk at 9.30am	
Wednesday 3 October	5pm
Principal's talk at 5pm	
Monday 8 October	9.30am
Principal's talk at 9.30am	
Wednesday 10 October	9.30am
Principal's talk at 9.30am	

## Ark Globe Academy

Tuesday 2 October	9am to 10.30am
Thursday 4 October	5pm to 7pm
Tuesday 9 October	9am to 10.30am

## Ark Walworth Academy

Tuesday 18 September	5pm to 7pm
Wednesday 19 September	9am to 10.15am
Thursday 20 September	9am to 10.15am
Friday 21 September	9am to 10.15am
Tuesday 9 October	9am to 10.15am

## Bacon's College

Thursday 20 September	5.30pm to 8pm
Saturday 22 September	10am to 12pm
Tuesday 2 October	9am to 11am
Wednesday 3 October	9am to 11am
Tuesday 9 October	9am to 11am
Wednesday 10 October	9am to 11am

## Compass School Southwark

Wednesday 19 September	5pm to 7pm
Thursday 20 September	8.30am to 10am
Wednesday 26 September	5pm to 7pm
Thursday 27 September	8.30am to 10am
Friday 28 September	8.30am to 10am
Tuesday 16 October	8.30am to 10am

## Haberdashers' Aske's Borough Academy

Please visit [www.borough.academy](http://www.borough.academy) for further information.

## Harris Academy Bermondsey

Wednesday 12 September	10am
Principal's talk at 10.45am	
Wednesday 19 September	10am
Principal's talk at 10.45am	
Wednesday 26 September	10am
Principal's talk at 10.45am	
Wednesday 3 October	10am
Principal's talk at 10.45am	
Wednesday 10 October	10am
Principal's talk at 10.45am	
Saturday 13 October	10am
Principal's talk at 10.45am	
Wednesday 17 October	10am
Principal's talk at 10.45am	
Wednesday 24 October	10am
Principal's talk at 10.45am	

## Harris Academy Peckham

Tuesday 2 October	4.30pm to 7pm
Tuesday 9 October	9am to 10.30am
Wednesday 10 October	9am to 10.30am
Tuesday 16 October	9am to 10.30am
Wednesday 17 October	9am to 10.30am

## Harris Boys' Academy East Dulwich

Thursday 20 September	5pm to 7pm
Monday 24 September	8.40am to 10.30am
Tuesday 25 September	8.40am to 10.30am
Wednesday 26 September	8.40am to 10.30am

## Harris Girls' Academy East Dulwich

Monday 24 September	9am to 10.30am
Tuesday 25 September	9am to 10.30am
Thursday 27 September	5pm to 7.30pm
Wednesday 3 October	9am to 10.30am
Thursday 4 October	9am to 10.30am

**Kingsdale Foundation School**

Wednesday 12 September	9.30am to 11.30am 5.30pm to 8pm
Saturday 15 September	11am to 1.30pm
Wednesday 19 September	9.30am to 11.30am
Wednesday 26 September	9.30am to 11.30am
Saturday 29 September	11am to 1.30pm
Wednesday 3 October	9.30am to 11.30am
Saturday 6 October	11am to 1.30pm

**Notre Dame**

Wednesday 9 September	9.15am to 11am
Tuesday 25 September	5pm to 7pm
Wednesday 3 October	1.15pm to 3pm

**Sacred Heart RC School**

Monday 17 September	9am to 11.30am
Tuesday 18 September	9am to 11.30am
Wednesday 19 September	4.30pm to 6.30pm
Headteacher's talk at 5pm and 6.30pm	

**St Michael's Catholic College**

Monday 24 September	9.30am to 11.30am 4.30pm to 7.30pm
Wednesday 26 September	9.30am to 11.30am
Monday 1 October	9.30am to 11.30am

**St Saviour's and St Olave's School**

Thursday 20 September	6pm
Friday 21 September	10am
Wednesday 26 September	10am
Thursday 4 October	10am

**St Thomas the Apostle College**

Tuesday 25 September	9am to 11.30am
Wednesday 26 September	9am to 11.30am
Thursday 27 September	4.30pm to 7.30pm

**The Charter School North Dulwich**

Wednesday 26 September	2.15pm to 5pm
Thursday 4 October	2.15pm to 5pm

**The Charter School East Dulwich**

Tuesday 18 September	2pm to 6pm
Thursday 27 September	2pm to 6pm
Tuesday 2 October	4pm to 6pm

**The City of London Academy (Southwark)**

Thursday 13 September	4pm to 5.30pm
No entry after	4.30pm
Talks at	4pm and 5pm
Thursday 13 September	6pm to 7.30pm
No entry after	6.30pm
Talks at	6pm and 7pm
Monday 17 September	4pm to 5.30pm
No entry after	4.30pm
Talks at	4pm and 5pm
Monday 17 September	6pm to 7.30pm
No entry after	6.30pm
Talks at	6pm and 7pm

By appointment only – please contact the academy to book your preferred date:

Wednesday 19 September	9am to 10am
Thursday 20 September	9am to 10am
Monday 24 September	9am to 10am

**University Academy of Engineering South Bank**

Thursday 20 September	6pm to 8pm
Tuesday 25 September	9.45am to 11.30am
Wednesday 26 September	9.45am to 11.30am
Thursday 27 September	9.45am to 11.30am

## Types of secondary schools in Southwark

There are three types of mainstream secondary schools in the borough and Southwark Council co-ordinates admission applications on behalf of all these schools. The schools all follow the national curriculum and are regularly inspected by the Office for Standards in Education (Ofsted). For children starting school in Southwark there are 20 secondary schools to choose from.

### **Voluntary aided schools**

There are three voluntary aided secondary schools in Southwark. The school's governing body is responsible for their admissions and decides how pupils are admitted.

### **Academies**

There are 14 academies in Southwark. The Academy Trust is responsible for school admissions and decides how pupils are admitted.

### **Free school academies**

There are three secondary free school academies in Southwark. The school's governing body is responsible for school admissions and decides how pupils are admitted.

All of Southwark's secondary schools are their own admissions authority and are responsible for setting their own admission arrangements. Our school admissions team co-ordinates admission applications to all schools. In cases where a decision not to offer a place has been made, parents/carers will need to contact each school or academy for further details.

Admission authorities are responsible for ensuring that their arrangements are fair, clear and compliant with current regulations. If you have a query about a particular arrangement, you must raise it directly with the relevant admission authority e.g. the school. If your query remains unresolved and it relates to a Southwark school, please contact our admissions compliance officer by email at [admissions.compliance@southwark.gov.uk](mailto:admissions.compliance@southwark.gov.uk)

You may also raise any objections to admission arrangements with the Office of the Schools Adjudicator by 15 May. Please see page 49 for details on how to contact them.

## University Technical Colleges (UTC) and Studio Schools

**If your child was born between 1 September 2004 and 31 August 2005 and is currently in year 9, s/he is eligible to apply for a place at a University Technical College (UTC) or a studio school to start at the beginning of year 10 in September 2019.**

UTCs and studio schools admit pupils at the beginning of year 10 and provide technically oriented courses of study or work skill based learning for 14 to 19 year olds. Although there are currently no UTCs or studio schools in Southwark, you can still apply for a place for your child at a UTC or studio school outside of Southwark. Please visit [www.utcolleges.org](http://www.utcolleges.org) for information on UTCs near to where you live.

If you are a Southwark resident and would like to apply for your child's admission to a UTC or studio school, you must apply online at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)

Please note you must only apply if:

- your child is currently in year 9; and
- you would like your child to transfer from a secondary school to a UTC or studio school to start at the beginning of year 10 in September 2019

Any schools other than UTCs or studio schools that are named on the child's online application will not be considered.

For further information or advice on UTC and studio schools please visit [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions). Alternatively, you can email the school admissions team at [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) or call the team on **020 7525 5337**.

# How to apply

## Information about applying

Before you start applying there are a few things you need to know.

- If your child was born between **1 September 2007 and 31 August 2008**, your child is due to start secondary school in September 2019. You must start applying from **1 September 2018** and submit your application by **11.59pm on 31 October 2018**.
- If you are a Southwark resident you must apply online at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)
- If you live in another borough you must complete the admission application for the borough in which you live, even if you would like to apply for a school in Southwark.
- When applying for a school place you may express a preference for up to six schools whether they are in Southwark or in another borough.
- If you are going to apply to a school under their medical/social criterion it is important that you visit the school before naming it as a preference on your application. This is to ensure that the school is suitable to meet your child's needs.
- If you are applying to a secondary school that uses banding within its criteria, your child will be required to take a test. Please contact the school for further details.
- Some schools need to collect information that is not included on the admission application. They request this information using a supplementary information form (SIF). The school will use the information you provide by comparing it against their published admissions criteria. For example, a faith school will require evidence of church attendance.
- You must complete a SIF if the school you have listed as one of your preferences requires this. Please view the individual school's page within this brochure to check if a SIF is required.

- The SIF will be available from the school and must be completed, signed and returned directly to the school. Please check the individual deadline date for returning the SIF with each school.
- Where a SIF is required alongside an admission application, your application may be invalid or your chance of a place reduced unless both the forms have been completed and received at the correct addresses by the closing dates for each.

## When can I start applying online?

- You can start applying online from **1 September 2018** at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)
- If you do not have a computer at home or do not have internet access, Southwark Council libraries and MySouthwark customer service points offer free access to the internet with staff on hand to help. To find your local library or MySouthwark customer service point, contact Southwark Council's customer service centre on **020 7525 5000** for further details.

## How do I apply online?

Online school admission applications are quick and easy to do. Follow the steps below and you're ready to start your child's online application.

### Step 1

- To apply online go to [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)

- Click on



Apply online for school admissions

- You will be taken to the eAdmissions webpage.



### Step 2

What to do if this is the first time you are applying online using eAdmissions

- If you have previously used the eAdmissions website to apply for a school place for any of your children you do not need to register again. Please go to Step 3.
- If this is the first time you are applying for a school place on the eAdmissions website, you must register to apply online. It is important that the person registering has parental responsibility for the child and that they both live at the same address that has been stated on the online application.

- You will need an email address to register. Don't worry if you do not have an email address. You can sign up for a free email account by reading our leaflet 'Registering for an email account' which can be requested from the school admissions team by calling 020 7525 5337.
- We recommend that applicants use GoogleMail if possible. However, if you already have an email address you should set your spam/junk mail filter to 'Standard' so that emails from eAdmissions go straight to your inbox. You should also occasionally check your spam/junk email folder to make sure that messages from eAdmissions are not sent there by mistake.
- You can also sign up to get notifications either by text message or by downloading the 'ParentComms' mobile app.
- You will need to click on 'Register to apply online'. Once you have registered, you will be asked to create your own password.
- You will then be sent an email with your user name and instructions which you must follow to validate your email address.
- The email will also contain a web link which will take you to the eAdmissions log in page to start your application.

Please keep your user name and password safe as you will need these same details to log in to make any future online applications and to see the outcome of your application.

### Step 3

What to do if you have applied before using eAdmissions or you have registered and have a user name

- On the home page click on 'Return to an existing account' and enter your user name and password.
- If you have forgotten your user name or password click on the 'Forgotten your user name or password?' link. Both your user name and password can be re-sent to the email address you used when you first registered (please check your spam/junk folder as it may have been sent there).

- Once you log in to your account, your personal details will be displayed on the page. You must check if any of your details e.g. your address, email or phone numbers have changed and update them. Once any necessary changes have been made, you must tick the box to confirm that your details are correct.
- You must also read and agree the privacy policy by ticking the box and then click on '**Save and continue**' to start the application.

#### Step 4

##### Completing the application

- Once you have logged in, you will be directed to your home page called '**My school admissions**'.
- If you can see your child's name on your '**My school admissions**' page, click on the '**Start new application**' button below the child's name. This button will only be available for children whose date of birth falls within a relevant age range. You should check your child's existing details and click '**Next**' to continue.
- If your child's name is not displayed, click on '**Start a new application for a child that is not listed below**'. You will then be directed to the '**Child details**' page where you must enter the child's details for whom you are making the application.
- You must also select your child's current school/nursery from the drop down list. If your child's school/nursery is not listed on the drop down list, you must manually type it into the text box provided.
- Once complete, click on '**Next**' to continue with the application.
- Each page on your screen will explain what you need to do with a '**Help**' button at the top of the page which you can click on or guidance notes on the left to help you.
- You must select the school you want for your first preference from the drop down list. You can apply for up to six schools which you must select and list in the order you prefer them. Please ensure that the correct school is selected especially when there are other schools with a similar name in the borough.

- It is your responsibility to check that your online application is fully completed and that all details are entered correctly. Failure to tick certain boxes, e.g. the sibling box, the looked after children box, or the social/medical box, will mean that your application will not be considered under these criteria.
- If you are providing additional supporting documentation you must upload this as an attachment with your online application or submit this by post **before 11.59pm on 31 October 2018**. Please see the back cover for the school admissions postal address.
- If you have ticked the 'social/medical' box, you must provide additional information to support your application such as a recent medical/social report or letter from a professional. If you have ticked the 'looked after child' box you must provide supporting documents such as a court order and a letter from your child's social worker. The letter must confirm that the child is currently looked after or has been previously looked after by a local authority but ceased to be so because they were adopted (or became subject to a child arrangements order, special guardianship order or residence order).
- You must ensure that you click '**Next**' each time you complete a page of the application or your information will not be saved.

#### Step 5

##### When and how do I submit the application?

- When you have completed your application you must submit it by **11.59pm on 31 October 2018**. The online application will not be deemed as on time if it is received after this time and date.
- Use the '**Submit Application**' button to submit your application.
- After you have submitted your online application you should receive an email confirming that your application has been submitted successfully. The email will also include a unique application reference number similar to this: 210-2019-09-E-123456.

- If you do not receive this email and an application reference number it means your application was not submitted successfully and you must log in and click on the 'Submit application' button again.

**Southwark Council cannot accept responsibility for applications and supporting documents which are not submitted by the closing date.**

## Can I change my preferences once I have submitted my application?

- You can make changes to your online application up until the closing date.
- If you do go back and make further changes to your application you must re-submit it by clicking on 'Submit application' before the closing date.
- If you have made changes to your details or your child's details you will still have to resubmit the application. Check the 'My school admissions' page and click on 'Resubmit application' for your most recent changes to be recorded.
- After the closing date Southwark Council's school admissions team will accept the last submitted version of your application.

## What communications will I be sent?

The eAdmissions website will send you various emails including:

- An email with your **user name** asking you to validate your email address.

- An email with your **application reference number** and the **summary of your submitted application**.
- An email **reminder** to submit any pending applications both one week before and 24 hours before the closing date. If you register less than 24 hours before the deadline you will not be sent this email.
- An email with the **outcome** of your online application will be sent during the evening of **1 March 2019**.

If you have registered your mobile phone number to be part of the text messaging service, eAdmissions will send you various text messages including:

- A text with your **validation code**.
- A text confirming your **user name**.
- A text **reminder** to submit any pending applications about 24 hours before the closing date. If you register less than 24 hours before the deadline you will not be sent this text.
- A text with the **application reference number** of your submitted application.
- A text to inform you that the **outcome** of your application is available to view online. You will not be sent the outcome of your online application by text message.

If you feel you may need further help and advice in completing an online application please contact your child's current primary school who may be able to support you.

**For any further school admissions information or advice, please email the school admissions team at [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) or call the team on 020 7525 5337.**

# What happens after the closing date?

## How the decision to offer a school place is made

- Each of the schools you have named as preferences on your application will be considered individually.
- If you have listed any schools outside of Southwark, we will send your preferences to those boroughs electronically.
- All of Southwark's secondary schools are non community. Where a school has received more applications than there are places available, the governing body of each school applies their oversubscription criteria and decides which applicants are to be offered a school place. To view a summary of each school's oversubscription criteria please view page 19 onwards.
- Once each school has prioritised applications based on their oversubscription criteria, they will each provide a ranked list to Southwark Council's schools admissions team.
- If more than one offer can be made from your list of preferred schools, we will check your application to see which one is ranked highest and offer you that place. Any school listed as a lower preference will be automatically withdrawn so that these places can be offered to other applicants.
- Your child will only receive one offer of a school place.
- If your child is a Southwark resident and it is not possible to offer him/her a school you have listed as a preference, we will offer an alternative place at a school with capacity. This is likely to be the nearest Southwark school to the child's home which has a vacancy.

## Offer of a school place

- You will receive an email after 5pm on **1 March 2019** which will provide information on what to do next. You will also be able to view the outcome of your application on the eAdmissions website during the evening of **1 March 2019**.
- Application results will not be provided over the telephone.
- Please note that the offer of a school place is conditional until proof of your address has been confirmed by the school.
- Original copies of the following will be required:
  - Child benefit documentation, or if you are no longer eligible to receive child benefit, a letter from the HMRC confirming that you were previously in receipt of child benefit
  - Council tax bill
  - One other proof of address, e.g. TV licence, bank statement, credit/store card statement.

## Respond to your offer of a school place

- Your child's offer will be automatically accepted if you are a Southwark resident and his/her details will be forwarded to the allocated school after **15 March 2019**.
- This offer of a school place will remain available unless you notify us of any other suitable alternative arrangement for education that has been made for your child. You must notify the school admissions team by email at [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) and include your unique application reference number by **15 March 2019** so that another child may be offered the place.

## If you are not offered a school of your preference

### Waiting lists

- If it has not been possible to offer a place at any Southwark schools named as a higher preference on your application, your child's name will automatically be added to their waiting lists.
- You may also ask for your child's name to be added to the waiting list of any out of borough schools listed on your application. Please contact the local authority the school is located in for further information.
- The school admissions code requires admission authorities to hold their waiting list strictly in order of the priorities of their published oversubscription criteria. If your child's name is added to a school's waiting list, their position may go up or down the list depending on whether any late applicants have been added and how the oversubscription criteria applies to these children (i.e. if a late applicant meets a higher admissions criterion than others already on the list, they will be given a higher waiting list position). This then ensures that if a vacancy arises at a school at any time, the admissions criteria is used to determine which child is offered a place from the waiting list.
- Southwark Council's school admissions team hold waiting lists for all Southwark schools until **31 August 2019** and will contact you should a place become available at your preferred school.
- If a conditional offer made from a waiting list is not accepted within five working days it will be withdrawn and offered to the next child on the list.
- If you change address whilst on a waiting list, evidence of the new address will be required when measuring for the home to school distance criterion.

### Appeals

- You have the right to appeal to an independent appeal panel against the decision not to offer your child a place at a preferred school. The email containing the outcome of your child's application will also include information about how to appeal.
- You will need to contact each school directly to request their individual appeal form and for further information on the deadline for submitting your appeal paper work.
- For further information about the appeals process please contact Southwark Council's school admissions team on 020 7525 5337 or by obtaining a copy of the School Admissions Appeals Code from the Department for Education (DfE), contact details on page 48.

### Late applications

- If you are making a late application **between 1 November 2018 and 30 June 2019**, you must complete and submit an online application at [www.eadmissions.org.uk](http://www.eadmissions.org.uk) Please see page 12 for information on how to apply online.
- If you are making a late application **after 30 June 2019**, you must complete a paper form as the online application system will no longer be available. You can download the form at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions) You can also request the form from the school admissions team by calling **020 7525 5337**.
- All late applications received after **31 October 2018** (except those regarded as exceptional circumstance) will not be considered for a school place until after the initial offer of places on **1 March 2019**.
- However, Southwark Council's school admissions team can accept a late application as on time where it considers there are exceptional circumstances. You will need to notify the school admissions team by email at [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk) If you are submitting a late application under exceptional circumstances, providing your reasons and any supporting documents so that they can be considered.

- Only late applications submitted between **1 November 2018 and 12 December 2018** may be considered under the exceptional circumstance category.
- Late applicants will receive their child's offer of a school place by post.

### **Change of address after you have submitted your application form**

- If your child's home address has changed after you have submitted your application, you must complete and return a 'Change of address' form to Southwark Council's school admissions team immediately. You can download the form at [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions). You can also request the form from the school admissions team by calling **020 7525 5337**.
- The school will then need to process your child's application again in order to apply their oversubscription criteria.

#### **Important information**

**If the council or an admission authority has reason to suspect that a family does not live at the address stated, we will carry out an investigation. Should we discover that a parent is making a fraudulent claim the offer of a place will be withdrawn.**

## Southwark Information, Advice and Support team (SIAS)

### Special educational needs and disability and school preference advice

The SIAS team provides parents and young people access to confidential and impartial information, advice and support so that they can make informed decisions related to education and pathways to employment. This is achieved by working in partnership with parents and young people, providing information, guidance and training, working with relevant agencies and ensuring parents' and young people's views influence local policy and practice.

What you can expect from the team:

- A response to enquiries by phone, email or letter within five working days
- Our telephone line will be open between 9am and 5pm, or if the phone is busy you will be able to leave a message on the confidential answer phone
- Regular sessions held during term time where parents can make an appointment or drop in to meet them to discuss education, health or social care issues
- Annual secondary transfer events and information sessions held for parents and young people
- Information sessions held for parents and young people
- Advice and support for parents and young people with admissions for primary and secondary school

#### Southwark Information, Advice and Support team

This service is free to all parents and young people who live in Southwark where a child or young person is aged 0 to 25 years with special educational needs and/or disabilities.

☎ 020 7525 3104  
✉ [sias@southwark.gov.uk](mailto:sias@southwark.gov.uk)

#### Special educational needs and disabilities team

Further information on the admissions process for children with statements of special educational needs or education, health and care plans can be obtained by contacting Southwark Council's special educational needs and disabilities team directly.

☎ 020 7525 4278  
✉ [sen@southwark.gov.uk](mailto:sen@southwark.gov.uk)  
🌐 [www.localoffer.southwark.gov.uk](http://www.localoffer.southwark.gov.uk)

# LOCAL OFFER

LONDON BOROUGH OF SOUTHWARK

Southwark's Local Offer provides information about the services and opportunities available locally to children, young people and their families.

Please visit us at [www.localoffer.southwark.gov.uk](http://www.localoffer.southwark.gov.uk) or contact Southwark IAS if you prefer to speak to one of the team.

☎ 0207 525 3104  
✉ [localoffer@southwark.gov.uk](mailto:localoffer@southwark.gov.uk)  
🌐 [www.localoffer.southwark.gov.uk](http://www.localoffer.southwark.gov.uk)  
🐦 @localofferswk

# The schools

Please note, the published admission numbers (PAN) and information stated on each school's page relate to the 2019/20 academic year and are correct at the time of publication. However, the PANs may be subject to change.



## Schools at a glance

Name of school	School type	DfE code	Gender	Published admissions number 2019	Applications received for 2018 intake	Sixth form	Supplementary form (SIF)	Specialism
Ark All Saints Academy	Church of England academy	210/4001	Mixed	120	441	x	x	Maths
Ark Globe Academy	Academy	210/6912	Mixed	180	391	√	x	Maths and performing arts
Ark Walworth Academy	Academy	210/6909	Mixed	180	533	√	x	Maths
Bacon's College	Church of England academy	210/4005	Mixed	180	618	√	x	Digital media technology
Compass School Southwark	Free school academy	210/4000	Mixed	120	268	x	√	N/A
Haberdashers' Aske's Borough Academy	Free school academy	210/TBC	Mixed	180	n/a	x	x	N/A
Harris Academy Bermondsey	Academy	210/6907	Girls	180	356	x	x	N/A
Harris Academy Peckham	Academy	210/6906	Mixed	180	208	x	x	N/A
Harris Boys' Academy East Dulwich	Academy	210/6913	Boys	150	412	√	√ (only if you require your child to be considered for additional time, support or concessions when sitting the NVR test)	Sport and enterprise
Harris Girls' Academy East Dulwich	Academy	210/6908	Girls	150	437	√ (mixed intake)	x	Sport, medical sciences and enterprise
Kingsdale Foundation School	Academy	210/4265	Mixed	300	2,798	√	√ (scholarship applicants only)	Maths and performing arts
Notre Dame RC Girls' School	Roman Catholic	210/5404	Girls	124	285	x	√	Languages
Sacred Heart Catholic School	Roman Catholic academy	210/5405	Mixed	120	839	√	√	N/A
St Michael's Catholic College	Catholic academy	210/5403	Mixed	150	779	√	√	Business and enterprise and modern foreign languages
St Saviour's and St Olave's School	Church of England	210/4680	Girls	125	501	√	√	Science
St Thomas the Apostle School and Sixth Form College	Roman Catholic	210/5402	Boys	152	529	√	√	Maths and computing
The Charter School North Dulwich	Academy	210/4318	Mixed	180	1,227	√	x	N/A
The Charter School East Dulwich	Free school academy	210/4003	Mixed	180	1,051	x	x	N/A
The City of London Academy (Southwark)	Academy	210/6905	Mixed	240	1,124	√	√ (information technology specialism applicants only)	Information technology and sport
University Academy of Engineering South Bank	Academy	210/4002	Mixed	150	374	√	x	Science, Technology, Engineering and Maths (STEM) with the Arts (STEAM)

<b>Ark All Saints Academy</b>	
<b>Church of England academy (mixed)</b>	<b>Age range:</b> 11 to 18
<b>Headteacher:</b> Ms Lucy Frame	<b>Published admissions number:</b> 120
<b>DfE number:</b> 210/4001	<b>Nearest station:</b> Oval
 Wyndham Road, SE5 0UB	<b>Bus routes:</b> 68, 185, 436, P5, 12, 45, 35, 40, 42, 148, 171, 176, 468 and 36
 020 7450 5959	
 <a href="http://www.arkallsaintsacademy.org">www.arkallsaintsacademy.org</a>	<b>Supplementary information form required:</b> No
 <a href="mailto:info@arkallsaintsacademy.org">info@arkallsaintsacademy.org</a>	<b>Specialisms:</b> Maths
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

Where the number of applications for admission is greater than the published admissions number, after the admission of pupils with an education, health and care plan or a statement of special educational needs where Ark All Saints Academy is named on the plan or statement, the criteria will be applied in the order in which they are set out below:

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement/residence/special guardianship order)

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2. Children of staff at the school where there is a demonstrable skills shortage

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3. Children who have a sibling who already attends the school and who will continue to do so on the date of admission (for this purpose, sibling means a whole, half or step-brother or step-sister resident at the same address)

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4. Children of staff in the school – where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application is made

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5. Distance measurement by a straight line route. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence
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## Ark Globe Academy

<b>Academy (mixed)</b>	<b>Age range:</b> 3 to 18 (sixth form – yes)
<b>Principal:</b> Matt Jones	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/6912	<b>Nearest stations:</b> Borough, Elephant and Castle
 Harper Road, SE1 6AF	<b>Bus routes:</b> 1, 21, 63, 172, 188, 453, 53, 168, 42 and 363
 020 7407 6877	<b>Supplementary information form required:</b> No
 <a href="http://www.arkglobeacademy.org">www.arkglobeacademy.org</a>	<b>Specialisms:</b> Maths and performing arts
 <a href="mailto:info@globeacademy.org">info@globeacademy.org</a>	
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

After the admission of pupils with an education, health and care plan or a statement of special educational needs where the academy is named on the plan or statement, the remaining places will then be offered in the following order of priority:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

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2. Children of staff at the school where there is a demonstrable skill shortage

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3. Children who have a sibling who already attends the school and who will continue to do so on the date of admission (for this purpose sibling means a whole, half or step brother or step sister resident at the same address)

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4. Children of staff in the school – where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application is made

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5. Distance measurement by a straight line route. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence

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This school keeps a waiting list to fill any casual vacancies occurring if students leave during the academic year or withdraw from a place that has been offered.

Pupils in the Ark Globe Academy Primary School have an automatic place in the secondary school if they wish to transfer.

<b>Ark Walworth Academy</b>	
<b>Academy (mixed)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Principal:</b> Jessica West	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/6909	<b>Nearest station:</b> Elephant and Castle
 Shorncliffe Road, SE1 5UJ	<b>Bus routes:</b> 21, 53, 63, 78, 144, 168, 172, 363, 415, 453 (Old Kent Road), 42 and 343 (Thurlow Street)
 020 7450 9570	
 www.walworthacademy.org	<b>Supplementary information form required:</b> No
 learn@walworthacademy.org	<b>Specialism:</b> Maths
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

Where the number of applications for admission is greater than the admissions number, applications will be considered against the criteria set out below. After the admission of pupils with an education, health and care plan or a statement of special educational needs where the academy is named on the plan or statement, the criteria will be applied in the following order:

1. Looked after children, or children who were looked after but ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order)
2. Children of staff at the school where there is a demonstrable skill shortage
3. Children who have a sibling who already attends the school and who will continue to do so on the date of admission (for this purpose siblings means a whole, half or step brother or step sister resident at the same address)
4. Children of staff in the school – where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application is made

5. Distance measurement by a straight line route. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence

## Bacon's College – part of United Learning Trust

<b>Church of England academy (mixed)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Headteacher:</b> Mr James Wilson	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/4005	<b>Nearest station:</b> Canada Water
 Timber Pond Road, SE16 6AT	<b>Bus routes:</b> 1, 47, 188, 199, 225 and 381
 020 7237 1928	<b>Supplementary information form required:</b> No
 <a href="http://www.baconscollege.co.uk">www.baconscollege.co.uk</a>	<b>Specialisms:</b> Digital media technology
 <a href="mailto:admissionsyear7-11@baconscollege.co.uk">admissionsyear7-11@baconscollege.co.uk</a>	
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

If the college is oversubscribed the area served by the college is divided into an inner and an outer catchment area. 135 (75 per cent) of the available places will be allocated to applicants living in the inner area and 45 (25 per cent) to applicants living in the outer area.

All applicants must take a reasoning test which will be used to place each applicant into an ability band within their catchment area, each containing, as far as possible, the same number of applicants. Within each of these bands applicants will be considered for admission in accordance with the criteria below, applied in order.

After places have been allocated to children with an education, health and care plan or a statement of special educational needs, the remaining places within each catchment area band will be allocated in the following order of priority:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/ residence or special guardianship order)
2. Random allocation within each ability band. This process will be supervised by a person independent of the college

<b>Compass School Southwark</b>	
<b>Free school academy (mixed)</b>	<b>Age range:</b> 11 to 16 (sixth form – no)
<b>Principal:</b> Marcus Huntley	<b>Published admissions number:</b> 120
<b>DfE number:</b> 210/4000	<b>Supplementary information form required:</b> Yes
 Drummond Road, Bermondsey, SE16 2BT	<b>Nearest station:</b> Bermondsey
 020 3542 6506	<b>Bus routes:</b> 47, 188, 381, C10 and P12
 <a href="http://www.compass-schools.com">www.compass-schools.com</a>	<b>Specialisms:</b> N/A
 <a href="mailto:info@compass-schools.com">info@compass-schools.com</a>	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

When the Compass School is oversubscribed, after the admission of pupils with an education, health and care plan or a statement of special educational needs where the school is named in the plan or statement, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

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2. Children who have a sibling (full, half, step, fostered or adopted brother or sister) already attending the school at the time of the admission

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3. Children eligible for the pupil premium

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4. Geographical proximity to the school, as measured from the child's home to the front gates of the school in a straight line

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If in categories 1 to 4 above, a tie break is necessary to determine which child is admitted, random allocation will be used.

## Haberdashers' Aske's Borough Academy – opening in September 2019

<b>Free school academy (mixed)</b>	<b>Age range:</b> 11- 18 (sixth form opening in September 2024)
<b>Headteacher:</b> Mr Declan Jones	
<b>DfE number:</b> 210/TBC	<b>Published admissions number:</b> 180
 Southwark Bridge Road, SE1 OEG*	<b>Nearest stations:</b> Borough, Southwark, Waterloo East and London Bridge
 020 3764 1321	
 <a href="http://www.borough.academy">www.borough.academy</a>	<b>Bus routes:</b> 344, 381 and RV1
 <a href="mailto:boroughacademy@haaf.org.uk">boroughacademy@haaf.org.uk</a>	<b>Supplementary information form required:</b> No
 Total wheelchair access	<b>Specialisms:</b> N/A

Haberdashers' Aske's Borough Academy will be accepting direct applications from parents/carers from 1 September 2018. If you are interested in your child attending the school from September 2019, please visit their website at [www.borough.academy](http://www.borough.academy) for further information and to view the full admissions policy.

**3.** Siblings of pupils attending the school at the time the application is received (this will not apply for the first year of admissions as there will be no older siblings in the school)

**4.** Pupils who live nearest to the school on the basis of a straight line home to Academy distance.

**Please note, you may submit an expression of interest to Haberdashers' Aske's Borough Academy in addition to the six preferences you are able to make using Southwark Council's online application system.**

**\*Temporary postal address:** Borough Academy, c/o Haberdashers' Aske's Federation, Jerningham Road, SE14 5NY

### Oversubscription criteria 2019 (summary) contact academy for full criteria

If the school is oversubscribed, first priority will be given to children with an education, health and care plan or statement of special educational needs naming the school followed by children who meet the following criteria, in priority order:

1. Looked after children

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2. Children with exceptional medical or social needs

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## Harris Academy Bermondsey

<b>Academy (girls)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Principal:</b> Rebecca Iles-Smith	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/6907	<b>Nearest stations:</b> Bermondsey, Elephant and Castle and London Bridge
 55 Southwark Park Road, SE16 3TZ	<b>Bus routes:</b> 1, 42, 53, 63, 78, 168, 172, 363, 381, 453 and P12
 020 7237 9316	<b>Supplementary information form required:</b> No
 www.harrisbermondsey.org.uk	<b>Specialisms:</b> N/A
 reception@harrisbermondsey.org.uk	
 Partial wheelchair access (ground floor only)	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

All applicants must take a non verbal reasoning (NVR) test that places them in a rank order. This will take place on **Friday 14 December 2018**. We will then place all applicants in one of nine ability bands, where ability is referenced to the national ability profile. After the admission of pupils with an education, health and care plan where the academy is named on the plan, applicants will be considered for admission within each of the nine bands in accordance with the criteria below:

- 1.** Looked after children in public care and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

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- 2.** Students for whom admission to the academy is essential because of significant medical/social needs. All applications under this criterion must be supported with relevant written evidence from a doctor or social worker

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- 3.** Students whose siblings currently attend the academy and who will continue to do so on the date of admission

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**4.** Girls who are in attendance at Harris Primary Academy Peckham Park

**5.** Proximity of students' permanent address to the academy using straight line, computer calculated measurements

Students who have not taken the banding test (apart from looked after children and previously looked after children who must always be given priority) will be considered after students who have sat the banding test. They will be prioritised on the basis of criteria two, three and four (in order).

All applicants will be offered fair access to the test and reminded of the dates, times and locations available to sit the test.

## Harris Academy Peckham

<b>Academy (mixed)</b>	<b>Age range:</b> 11 to 16
<b>Executive Principal:</b> Ms R Hickey	<b>Published admissions number:</b> 180
<b>Principal:</b> Mr S Davies	<b>Nearest station:</b> Peckham Rye
<b>DfE number:</b> 210/6906	<b>Bus routes:</b> 12, 36, 171, 343 and 345
 112 Peckham Road, SE15 5DZ	<b>Supplementary information form required:</b> No
 020 7703 4417	<b>Specialisms:</b> N/A
 <a href="http://www.harrispeckham.org.uk">www.harrispeckham.org.uk</a>	
 <a href="mailto:enquiries@harrispeckham.org.uk">enquiries@harrispeckham.org.uk</a>	
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

We will offer a place to students whose education, health and care plan or statement of special educational need specifically names Harris Academy Peckham (maximum five per cent of intake) and looked after children.

We will apply a banding system for the remaining places, as follows:

All applicants must take a non verbal reasoning test (NVR) that places them in a rank order.

We will then place all applicants in one of five ability bands, each containing, as far as possible, the same number of children based on their performance in the NVR. This ensures that the ability profile of our intake reflects the range of all applicants.

Within each of the five bands, we have the following categories and offer places in priority order as listed below:

**1.** Looked after students in public care and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

**2.** Students with significant medical or social needs supported by professional evidence

**3.** Siblings, defined as brothers or sisters of students who are on roll at the academy at the time of admission

**4.** Students who are in attendance at Harris Primary Academy, Peckham Park and Harris Primary Free School, Peckham

**5.** Proximity of the child's permanent address to the school – closest first. The distance which determines how close a student lives to the academy is the straight line measurement from the main entrance of the student's permanent address to the main entrance of the academy

**6.** If at the end of the process two or more applicants are tied for last place and it is not possible to decide who is allocated the place using the criteria above, the place will be decided by random allocation, independently verified

## Harris Boys' Academy East Dulwich

<b>Academy (boys)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Executive Principal:</b> Mr Christopher Everitt	<b>Published admissions number:</b> 150
<b>Head of Academy:</b> Peter Groves	<b>Nearest stations:</b> Peckham Rye and East Dulwich
<b>DfE number:</b> 210/6913	<b>Bus routes:</b> 63, 363, 12 and P3
 Peckham Rye, SE22 0AT	<b>Supplementary information form required:</b> Yes (only if you require your child to receive additional time, support or concessions during the test).
 020 8299 5300	
 <a href="http://www.harrisdulwichboys.org.uk">www.harrisdulwichboys.org.uk</a>	
 <a href="mailto:info@harrisdulwichboys.org.uk">info@harrisdulwichboys.org.uk</a>	<b>Specialisms:</b> Sport and Enterprise
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

The Harris Boys' Academy East Dulwich, will consider all applications for places from boys. Where fewer than 150 applications are received, the academy will offer places to all those who have applied.

The academy will admit students representing all levels of ability among applicants for admission to the academy. All applicants will take a non verbal reasoning test, which will be standardised against the national distribution of ability. Then students will be placed in rank order and will be allocated to one of nine groups.

Where the number of applications for admission is greater than the published admissions number, and after the admission of pupils with an education, health and care plan or a statement of special educational needs where the academy is named on the plan or statement, applications will be considered against the criteria set out below to rank in each group.

1. Looked after boys and previously looked after boys who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)
2. Boys for whom it is essential that they be admitted to the academy because of significant medical or social needs
3. Boys who, on the date of their proposed admission, will have a brother who will then be a student at Harris Boys' Academy East Dulwich
4. Nearest to the academy, as calculated by straight line distance from the students home to the front door of the academy

Students who have not taken the banding test (apart from looked after children or those with an education, health and care plan or a statement of special educational needs who must always be given priority) will be considered after students who have sat the banding test.

## Harris Girls' Academy East Dulwich

<b>Academy (girls)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes, mixed intake)
<b>Headteacher:</b> Carrie Senior	<b>Published admissions number:</b> 150
<b>DfE number:</b> 210/6908	<b>Nearest station:</b> Peckham Rye
 Homestall Road, SE22 0NR	<b>Bus routes:</b> 484 and 343
 020 7732 2276	<b>Supplementary information form required:</b> No
 <a href="http://www.harrisdulwichgirls.org.uk">www.harrisdulwichgirls.org.uk</a>	<b>Specialisms:</b> Medical sciences, enterprise and sport
 <a href="mailto:info@harrisdulwichgirls.org.uk">info@harrisdulwichgirls.org.uk</a>	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

Applications for children with an education, health and care plan or a statement of special educational needs are considered under a separate process. The allocation of the remaining places will take place under a framework of fair banding where all applicants will undertake a non verbal reasoning test. These applicants will be placed in nine ability bands depending on the score an applicant achieves. This process is to ensure a comprehensive intake into the academy. The criteria to allocate places within each band will be applied in the order set out below. It should be noted, however, that places are awarded first to students who have attended the academy's testing session.

1. Looked after children and previously looked after children. Such students will be given top priority in each band before the oversubscription criteria is applied
2. Girls for whom it is essential that they be admitted to the academy because of significant medical or social needs, evidenced by written evidence from a professional such as a doctor or social worker
3. Girls who, on the date of their proposed admission, will have a sister who will then be a student at Harris Girls' Academy, East Dulwich. A student's sister is defined for this purpose as a natural or adopted sister, or half sister, who will be living with the student at the same address on the date of their entry to the academy

4. One third of the remaining places available in each band (rounded up to the next whole number) will then be allocated to those living nearest to the academy as calculated by straight line distance from the student's home to the road junction of Shelbury Road and Colyton Road and living no more than one kilometre away from that point. Any applicants not allocated a place on this basis will be added to those awaiting random allocation as set out in 5 below. Any places not filled by this distance criteria will also be added to the available places in each band to be filled by random allocation

5. Remaining students who have sat the admissions test and have not been allocated a place will be selected for a place in each band through a random allocation procedure until each band is full. Should any band not be full at the end of this process, students from the nearest adjacent band will be allocated using random allocation to fill the unallocated places, alternating between the band above and below. The random allocation will be verified by a person independent of the academy who will certify that it has been carried out properly and fairly

<b>Kingsdale Foundation School</b>	
<b>Academy (mixed)</b> academy converter mainstream	<b>Age range:</b> 11 to 19 (sixth form – yes)
<b>Headteacher:</b> Mr S H Morrison	<b>Published admissions number:</b> 300
<b>DfE number:</b> 210/4265	<b>Nearest stations:</b> West Dulwich, Sydenham Hill and Gipsy Hill
 Alleyn Park, SE21 8SQ	<b>Bus routes:</b> 3, 122, 157, 201, 202, 227, 249, 363, 322, 410, 417, 450, P4 and P13
 020 8670 7575	<b>Supplementary information form required:</b> Yes (scholarship applicants only).
 <a href="http://www.kingsdalefoundationschool.org.uk">www.kingsdalefoundationschool.org.uk</a>	<b>Specialisms:</b> Maths and performing arts
 <a href="mailto:admissionsenquiries@kingsdale.southwark.sch.uk">admissionsenquiries@kingsdale.southwark.sch.uk</a>	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

If there are more applicants than the number of places available, the following oversubscription criteria will be applied.

Applicants will be placed in one of three ability bands according to their test scores, including those with an education, health and care plan or a statement of special educational needs that names the school, in accordance with the School Admissions Code 2014. Places within each band will be allocated in the following order of priority:

- 1.** Children in public care (looked after children) or children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order) i.e. previously looked after
- 2.** Children who satisfy our scholarship criteria based on aptitude for music or sport i.e. 15 per cent of the number of students on roll per year group. Please refer to scholarship oversubscription criteria for more information
- 3.** Children who will have brothers or sisters attending the school at their time of entry

**4.** Children of members of staff where the member of staff has been employed permanently at the school for two or more years at the time at which the application for admission to the school is made and will still be employed by the school on the date of admission

**5.** Where professional evidence indicates that there are particular psychological, medical or social needs which the school's learning support faculty agrees only Kingsdale has the capability of addressing or meeting and significant difficulties would arise were the applicant to attend a different school

**6.** Random allocation within each ability band. This process will be supervised by a person not employed by the school or independent of the school

## Notre Dame RC Girls' School

<b>Roman Catholic voluntary aided language school (girls)</b>	<b>Age range:</b> 11 to 16 (sixth form – students have priority of place at St Francis Xavier Sixth Form College)
<b>Headteacher:</b> Sister Anne Marie Niblock <small>SND, BSc, DipEd</small>	<b>Published admissions number:</b> 124
<b>DfE number:</b> 210/5404	<b>Nearest stations:</b> Lambeth North, Elephant and Castle, Southwark and Waterloo East
 118 St George's Road, SE1 6EX	<b>Bus routes:</b> 1, 3, 10, 12, 44, 45, 63, 68, 109, 141, 151, 159, 171, 176, 177, 184, 188, 344, 453, 468, C10 and X68
 020 7261 1121	<b>Supplementary information form required:</b> Yes
 <a href="http://www.notredame.southwark.sch.uk">www.notredame.southwark.sch.uk</a>	<b>Specialisms:</b> Languages
 <a href="mailto:office@notredame.southwark.sch.uk">office@notredame.southwark.sch.uk</a>	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

Where the number of applications exceeds 124, the governors will offer places using the criteria in the order stated below:

- 1.** Looked after Roman Catholic girls or looked after girls in the care of Roman Catholic families and previously looked after Roman Catholic girls who have been adopted or became subject to a residence order or special guardianship order immediately following being looked after
- 2.** Baptised Roman Catholic girls. Evidence of baptism will be required. Applications in this category will then be placed within the following sub categories, based on the strength of evidence to the faith as demonstrated by the level of the family's mass attendance and whether the applicant attends a feeder primary school (see table 1)
- 3.** Girls who are catechumens or candidates – evidence will be required
- 4.** Other looked after children, or children who were looked after but ceased to be so because they were adopted (or became subject to a residence/special guardianship order)
- 5.** Girls who are baptised members of an Orthodox Christian Church. Evidence of baptism will be required

**6.** Girls who are members of other Christian denominations that are part of Churches Together in England. To demonstrate membership, applicants will need to provide evidence of baptism (where applicable) and evidence from the priest or minister of a designated place of worship

**7.** Girls who are members of other Christian denominations who are not affiliated to Churches Together in England. To demonstrate membership, applicants will need to provide evidence of baptism (where applicable) and evidence from the priest or minister of a designated place of worship

**8.** Girls of other faiths whose membership to that faith can be confirmed by a priest, minister or religious leader of a designated place of worship

**9.** Any other girls

In all categories the school expects parents to support the ethos of the school (values, uniform and discipline).

The following order of priorities will be applied when applications within any of the above categories or sub categories exceed the places available and it is necessary to decide between applications.

**i.** The attendance of a sister or sisters at the school at the time of admission (natural sisters, step sisters, adopted and foster sisters). This does not include other relatives e.g. cousins.

**ii.** Exceptional social, medical or pastoral need of the child which can be met most appropriately at this school.

**iii.** Age of child at baptism.

**iv.** Distance from home to school. Places will be offered to girls living nearest the school using a straight line measurement from the front door of the applicant home to the main gate of the school.

### 1. Baptised Roman Catholic girls

	<b>Baptism</b>	<b>Sunday mass attendance</b>	<b>Primary school</b>
<b>a</b>	Baptised	Weekly	Feeder school
<b>b</b>	Baptised	Weekly	Other school
<b>c</b>	Baptised	One or more times each month	Feeder school
<b>d</b>	Baptised	One or more times each month	Other school
<b>e</b>	Baptised	Less than monthly	Feeder school
<b>f</b>	Baptised	Less than monthly	Other school

**Please note, Notre Dame RC Girls' School has a strict uniform policy and the governors do not allow any variations on uniform. Please see the school's website for further information.**

## Sacred Heart Catholic School

<b>Catholic academy (mixed)</b> academy converter mainstream	<b>Age range:</b> 11 to 18
<b>Headteacher:</b> Mr Serge E Cefai MA, NPQH	<b>Published admissions number:</b> 120
<b>DfE number:</b> 210/5405	<b>Nearest stations:</b> Denmark Hill, Oval and Elephant and Castle
 Camberwell New Road, SE5 0RP	<b>Bus routes:</b> 36, 185 and 436
 020 7274 6844	<b>Supplementary information form required:</b> Yes
 <a href="http://www.sacredheart.southwark.sch.uk">www.sacredheart.southwark.sch.uk</a>	<b>Specialisms:</b> N/A
 <a href="mailto:office@sacredheart.southwark.sch.uk">office@sacredheart.southwark.sch.uk</a>	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

Whenever there are more applications than places available, priority will be given to baptised Catholic applicants in accordance with the oversubscription criteria listed below.

At any time where there are more applications than the number of places available, places will be offered according to the following order of priority:

**1.** Looked after Catholic children or looked after children in the care of Catholic families and previously looked after Catholic children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

**2.** Children who, together with one or both parents, are baptised, practising members of the Catholic Church and who attend one of the following local Catholic feeder primary schools: St Joseph's Junior, Camberwell; English Martyrs', Walworth; St James the Great, Peckham; St Francis, Peckham; St Francesca Cabrini, Honor Oak; St Anthony's, East Dulwich; St George's Cathedral, Southwark; St Helen's, Brixton; St Anne's, Vauxhall; and are resident in the Camberwell, Cathedral or Lambeth Deaneries

**3.** Children, who together with one or both parents are baptised, practising members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries

**4.** Children who are baptised members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries

**5.** Children who are baptised members of the Catholic Church

**6.** Other looked after children, or children who were looked after but ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order)

**7.** Children who are baptised members of Historic Eastern Churches

**8.** Children who are members of churches that are part of Churches Together in England

**9.** Any other applicants

Where the offer of places to all the applicants in any of the categories listed previously would lead to oversubscription, the following provisions will be applied in each of the previous categories in order of priority:

**i.** The attendance of a brother(s) or sister(s) at the school at the time of admission

**ii.** Pupils who are currently attending one of the following local Catholic feeder primary schools: St Joseph's Junior, Camberwell; English Martyrs', Walworth; St James the Great, Peckham; St Francis, Peckham; St Francesca Cabrini, Honor Oak; St Anthony's, East Dulwich; St George's Cathedral, Southwark; St Helen's, Brixton; St Anne's, Vauxhall

**iii.** The deaneries would be prioritised in the following order – Camberwell, Cathedral and Lambeth

**iv.** Exceptional social or medical need of the child, which can be most appropriately met at this school. Written evidence from a professional must be provided

**v.** Where the offer of places to all the applicants in any of the sub categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest the school using a straight line measurement from the front door of the applicant's home to the main gate of the school on Camberwell New Road

<b>St Michael's Catholic College</b>	
<b>Catholic academy (mixed)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Headteacher:</b> Ms F Corcoran	<b>Published admissions number:</b> 150
<b>DfE number:</b> 210/5403	<b>Nearest stations:</b> London Bridge, Bermondsey, South Bermondsey, Tower Gateway and Canada Water
 Llewellyn Street, SE16 4UN	
 020 7237 6432	
 <a href="http://www.stmichaelscollege.org.uk">www.stmichaelscollege.org.uk</a>	<b>Bus routes:</b> 47, 188, 381 and C10
 <a href="mailto:contact@stmichaelscollege.org.uk">contact@stmichaelscollege.org.uk</a>	<b>Supplementary information form required:</b> Yes
 Total wheelchair access	<b>Specialisms:</b> Business and enterprise and modern foreign languages

### Oversubscription criteria 2019 (summary) contact school for full criteria

Where the number of applications exceeds 150, the governors will offer places using the following criteria in the order stated:

- 1.** Looked after Catholic children or looked after children in the care of Catholic families, previously looked after Catholic children or previously looked after children in the care of Catholic families but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
- 2.** Baptised Catholic children. Evidence of Baptism will be required. Applications in this category will then be placed in sub categories, based on the level and length of the family's Mass attendance on Sundays and whether the applicant attends a feeder school. Evidence must be provided by the parent/guardian and be endorsed by a priest at the church(es) where the family normally worship or have worshipped
- 3.** Children enrolled in the catechumenate. Evidence of enrolment in the catechumenate or attendance at RCIC programme will be required
- 4.** Other looked after children or previously looked after children that ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
- 5.** Children who are members of Eastern Orthodox Churches. Evidence of Baptism will be required
- 6.** Children of families who are members of other Christian denominations that are part of Churches Together in England. Evidence of Baptism or

dedication (where applicable) and confirmation of membership from a priest or minister of a designated place of worship must be submitted

**7.** Children of other faiths and whose membership to that faith can be confirmed by a priest, minister or religious leader of a designated place of worship

**8.** Any other children

The following order of priorities will be applied in turn when applications within any of the above categories or subcategories exceed the places available and it is necessary to decide between applications.

- i.** Attendance of a sibling on the college roll at the time of admission. Evidence of the relationship may be required
- ii.** Exceptional social, medical or pastoral needs which can be met most appropriately at this college. Strong and relevant written evidence must be provided by an appropriate professional authority indicating why the college is most suitable (e.g. qualified medical practitioner, education welfare officer, social worker or Catholic priest)
- iii.** Distance from home to college. Places will be offered to applicants living nearest to the college in a straight line measurement using a geographical computerised information system. Distance is measured from the Llewellyn Street entrance of the College to the residence, using the postcode. Where the last remaining place is to be allocated and two or more applicants are deemed to live at the same distance from the college, the place will be decided by the drawing of lots

## St Saviour's and St Olave's School

<b>Church of England voluntary aided school (girls) a specialist science college</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Headteacher:</b> Catherine May	<b>Published admissions number:</b> 125
<b>DfE number:</b> 210/4680	<b>Nearest stations:</b> Elephant and Castle, London Bridge and Borough
 New Kent Road, SE1 4AN	<b>Bus routes:</b> 1, 21, 42, 63, 168, 172, 188, 453 and 463
 020 7407 1843	<b>Supplementary information form required:</b> Yes
 www.sso.southwark.sch.uk	<b>Specialisms:</b> Science
 office@sso.southwark.sch.uk	
 Partial wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

The governors' admission policy recognises that this is a Church of England school. It makes provision for the admission of girls from practising Christian families. It also provides for the admission of girls from families committed to other faiths, or to none, who wish their daughter to be educated in a school with a Christian ethos. There are three categories of places. Looked after children and previously looked after children will be given priority in each admission category.

#### 1. Foundation places (70)

70 places each year will be offered to girls who satisfy the following criteria in order of priority:

**(i)** Girls who themselves and/or whose parent/carer can show that they are a regular worshipper at an Anglican church at least fortnightly for at least two years prior to application. Evidence of church commitment from the parish priest or similar church leader will be required.

**(ii)** Girls who themselves and/or whose parent/carer can show that they are a regular worshipper at a Christian church (i.e. recognised by the Churches Together in England or the Evangelical Alliance) at least fortnightly for at least two years prior to application. Evidence of church commitment from the minister will be required.

Within categories (i) and (ii) priority will be given according to the following criteria:

1. Those whose sisters attend the school at the time of admission
2. Those who attend feeder primary schools

#### 2. Open places (37)

37 places will be offered to girls who are not eligible for foundation places. Where there is oversubscription, the criteria below will be applied:

- (i)** Those whose sisters attend the school at the time of admission
- (ii)** Those who attend feeder primary schools
- (iii)** Nearness from home to the school, measured in a straight line

#### 3. 15 per cent ability places (18)

In order to achieve a balanced intake, 18 places will be offered to girls who score highest on the school's general ability test. To be considered for an ability place, parents/carers must complete and return the school's supplementary information form. Parents/carers are also advised to apply for either a foundation or open place so that in the event they are not offered an ability place, their child can be considered under their alternative chosen category.

#### Tie break

If two or more applicants have equal right to a place under any of the criteria for either foundation or open places and there are insufficient places, distance will be used to decide between applicants. If applicants are equidistant from the school, the governing body will draw lots to decide.

For full details of the oversubscription criteria for 2019, please contact the school directly.

## St Thomas the Apostle School and Sixth Form College

<b>Roman Catholic voluntary aided school (boys)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Executive Headteacher:</b> Mr S E Cefai MA, NPQH	<b>Published admissions number:</b> 152
<b>Headteacher:</b> Mr E Connolly B.Eng Hon	<b>Nearest stations:</b> Queens Road, Nunhead and New Cross Gate
<b>DfE number:</b> 210/5402	<b>Bus routes:</b> 36,136, 171, 177, 78, P12 and P13
Hollydale Road, SE15 2EB	<b>Supplementary information form required:</b> Yes
020 7639 0106	<b>Specialisms:</b> Maths and computing
www.stac.uk.com	
enquiries@stac.southwark.sch.uk	
Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

The full criteria is available in the application pack, but a summary is outlined below:

1. Looked after Catholic children or looked after children in the care of Catholic families and previously looked after Catholic children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order)

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2. Applicants who, together with one or both parents, are baptised, practising members of the Catholic Church

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3. Applicants who are baptised members of the Catholic Church

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4. Other looked after children and other previously looked after children

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5. Applicants who have a sibling currently attending the school

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6. Applicants from other denominations of the Christian faith

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7. Any other applicants

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If the offer of places to all the applicants in any of the categories listed above leads to oversubscription we will consider the frequency of church attendance by the applicant together with one or both parents, the number of years the family has been attending church regularly and the age of the applicant at baptism and first Holy Communion.

#### Tie break

If the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, we will offer places up to the admission number to those living nearest the college.

The distance will be measured in a straight line from the main school entrance. Where the last remaining place is to be allocated and two or more children are deemed to live at the same distance from the school, the place will be decided by the drawing of lots. Evidence of residence may be required.

## The Charter School East Dulwich

<b>Free school academy</b>	<b>Age range:</b> 11 to 19
<b>Headteacher:</b> Alexander Crossman	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/4003	<b>Supplementary information form required:</b> No
 Southampton Way, SE5 7EW*	<b>Specialisms:</b> None
 020 3873 2290	*Temporary site and postal address. The permanent main school site will be located at Jarvis Road, SE22 8RB from January 2019.
 <a href="http://www.chartereastdulwich.org.uk">www.chartereastdulwich.org.uk</a>	
 <a href="mailto:office@chartereastdulwich.org.uk">office@chartereastdulwich.org.uk</a>	
 Restricted wheelchair access	

### Oversubscription criteria 2019 (summary) contact school for full criteria

If there are more applications than places available, The Charter School East Dulwich will, after the admission of children with an education, health and care plan naming the school, allocate places in the following order of priority:

1. Looked after children or children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement, residence or special guardianship order)

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2. Children with siblings who are already on roll at The Charter School East Dulwich and will still be on roll at their date of entry

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3. Children with exceptional medical, psychological or social needs which mean that The Charter School East Dulwich is the most suitable school to best address their needs. Written evidence should come from at least two NHS registered health or social care professionals

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4. Children of permanent staff who work at The Charter School East Dulwich where: a) either the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage; or b) the member of staff has been employed at the school for two or more years

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5. Other children living closest to the school using a straight line measurement. The distance from each child's home to the school will be measured using the computerised Geographical Information System (GIS). A centroid (centre point) supplied by Ordnance Survey determines the start point of the home address. The finish point is the nodal point at the Jarvis Road entrance to the site

## The Charter School North Dulwich

<b>Academy (mixed)</b>	<b>Age range:</b> 11 to 18 (sixth form – yes)
<b>Headteacher:</b> Mr C Hicks	<b>Published admissions number:</b> 180
<b>DfE number:</b> 210/4318	<b>Nearest station:</b> North Dulwich
 Red Post Hill, SE24 9JH	<b>Supplementary information form required:</b> No
 020 7346 6600	<b>Specialisms:</b> N/A
 <a href="http://www.charternorthdulwich.org.uk">www.charternorthdulwich.org.uk</a>	
 <a href="mailto:admissions@charternorthdulwich.org.uk">admissions@charternorthdulwich.org.uk</a>	
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact academy for full criteria

If there are more applications than places available, The Charter School North Dulwich will, after the admission of children with an education, health and care plan naming the school, allocate places in the following order of priority:

- 1.** Looked after children, or children who were looked after but ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order)

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- 2.** Children with siblings who are already on roll at The Charter School North Dulwich and will still be on roll at their date of entry

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- 3.** Children with exceptional medical, psychological or social needs which means that The Charter School North Dulwich is the most suitable school to best address their needs. Written evidence should come from at least two NHS registered health or social care professionals

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- 4.** Children of permanent staff who work at The Charter School North Dulwich where:
  - a) either the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage; or
  - b) the member of staff has been employed at the school for two or more years at the time at which the application to the school is made

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- 5.** Other children living closest to the school by the shortest straight line measurement

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## The City of London Academy (Southwark)

<b>Academy (mixed)</b>	<b>Age range:</b> 11 to 19 (sixth form – yes)
<b>Executive Principal:</b> Mr Richard Bannister MA	<b>Published admissions number:</b> 240
<b>DfE number:</b> 210/6905	<b>Nearest stations:</b> Bermondsey and South Bermondsey
 240 Lynton Road, SE1 5LA	<b>Bus routes:</b> P12 and 381
 020 7394 5100	<b>Supplementary information form required:</b> Yes (information technology specialism applicants only)
 www.cityacademy.co.uk	<b>Specialisms:</b> Information technology and sport
 info@cityacademy.co.uk	
 Total wheelchair access	

### Oversubscription criteria 2019 (summary) contact the academy for full criteria

In the event of oversubscription the following arrangements will apply:

**1.** Applicants who are looked after, having regard to any collective agreement operated by Southwark Council over the admission of looked after children. This also includes children who were looked after but ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order).

A banding system is adopted for the remaining places. Each applicant will be required to take a non verbal reasoning test which places the applicant in a rank order.

Those pupils (maximum 24) selected on the basis of assessed aptitude for the information technology specialism will be excluded from the rank order list and admitted.

The remaining applicants will then be placed in one of five bands based on their performance in the test. Places will be allocated so that an equivalent number of applicants are admitted from each band. Applicants will be admitted according to the criteria listed below in the order listed:

**2.** Eligible applicants residing in our catchment area in the City of London (this is currently estimated as a maximum of 30 applicants)

**3.** Eligible applicants residing in our catchment area in Southwark, and where there are more such applicants than places, according to the following criteria listed in priority order:

**4.** Siblings of Year 7 to 11 pupils already attending the academy

**5.** Children with special medical or social needs which the academy is best placed to meet (backed up by professional advice from the health authority and/or social services on why the academy is necessary)

**6.** Children attending Redriff Primary School

**7.** Children who live nearest to the academy, measured by the shortest safe walking distance from their normal family home to the corner of Lynton Road and St James's Road by the main academy building

**8.** Eligible applicants residing outside of the catchment areas and where there are more applicants than places available – children attending the Sir John Cass's VA Foundation Primary School in the City of London will be given priority

#### SEN admissions

Applicants with an education, health and care plan or a statement of special educational needs which appropriately names the academy will be admitted, subject to separate arrangements.

## University Academy of Engineering South Bank

<b>Academy (mixed)</b>	<b>Age range:</b> 11 to 19 (sixth form – yes)
<b>Headteacher:</b> John Taylor	
<b>DfE number:</b> 210/4002	<b>Published admissions number:</b> 150
 Trafalgar Street, SE17 2TP	<b>Nearest station:</b> Elephant and Castle
 020 7277 3000	<b>Bus routes:</b> 12,35,40,45,68,171,176 (East Street, Walworth Road) 21, 53, 63, 353 (Old Kent Road) 42 and 343 (East Street)
 <a href="http://www.uaesouthbank.org.uk">www.uaesouthbank.org.uk</a>	
 <a href="mailto:admissions@uaesouthbank.org.uk">admissions@uaesouthbank.org.uk</a>	
 Total wheelchair access	<b>Supplementary information form required:</b> No
	<b>Specialisms:</b> Science, Technology, Engineering and Maths (STEM) with the Arts (STEAM)

### Oversubscription criteria (summary) 2019 contact academy for full criteria

Where the number of applications for admission is greater than the number of places available the governors will apply the following oversubscription criteria. After the admission of pupils with an education, health and care plan or a statement of special educational needs and where the academy is named on the plan or statement the criteria will be applied in the order in which they are set out below:

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement/residence/special guardianship order)
2. Children who are eligible for the pupil premium
3. Children for whom it is essential that they be admitted to the academy because of a significant medical or social need
4. Siblings of pupils who will be registered pupils of the academy on the first day of term where the applicant pupil would be joining the school

5. Children who live nearest to the school using a straight line measurement from the main entrance of the academy to the main entrance of the child's home. A child's home is considered to be the child's permanent residence. If custody of a child is shared, the address given should be that of the parent or carer with whom the child spends most of the school week

6. Children of staff employed for at least two years at the academy or recruited to meet a skills shortage

All applicants will take a standardised non verbal reasoning test which will be used to place each applicant into an appropriate group.



## In year admissions and how to apply

**In year applications can be made for places outside of the secondary transfer process. Please read below for information on how to apply for an in year place for your child.**

Families applying for a place in Southwark schools must complete the Southwark in year application form. Completed forms are to be returned to: **School admissions team (4th floor), Hub 2, children's services, Southwark Council, PO Box 64529, London SE1P 5LX** or by email to **[inyear.admissions@southwark.gov.uk](mailto:inyear.admissions@southwark.gov.uk)**.

However, Southwark families applying to transfer their child from one Southwark school to another Southwark school must return their completed form directly to the school they are applying to.

Families who are applying for a voluntary aided (church) school, academy, foundation or free school must contact the school directly to ask if they require families to complete a supplementary information form (SIF). All completed SIFs must be returned directly to the school of application.

The in year form is available to download at **[www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)**. Alternatively, you can request the form by calling **020 7525 5337**.

Families applying for a school place outside of Southwark are to contact the relevant local authority to enquire about applying for places in their area.

**For further information about in year admissions please visit [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)**

## Family early help

**In order for young people to get the best out of their education it is important that they attend school regularly, they arrive on time, and that they get the right support to help them reach their potential. The early help localities is available throughout Southwark's schools to support you and your child to achieve this.**

### School attendance

Southwark Council monitors school attendance and exclusions and helps schools and parents meet their legal responsibilities. Our officers work closely with schools to improve levels of attendance and behaviour, and will always try to work in partnership with parents to resolve any difficulties.

If your child is too unwell to attend school, you should contact the school straight away and tell the school when you expect them to return.

The council and government expect that parents will not disrupt children's education by taking them out of school during the school term. Headteachers can authorise up to five days absence in extenuating circumstances.

If permission is not granted the school may issue a penalty notice. This is a fine of £60 raising to £120 (per parent) if the penalty notice is not paid within 21 days. Failure to pay a penalty notice may result in a prosecution.

Please speak to the school before making your travel arrangements.

You can contact Southwark Council's family early help service direct by contacting the duty desk on **020 7525 2714** between 9am and 5pm, Monday to Friday, where you will be able to arrange an appointment to see an officer or have a telephone discussion.

### Safeguarding your child

Schools and Southwark Council have a legal duty to safeguard pupils and promote their welfare and wellbeing through effective links with parents and carers. They must consider reporting any unexplained injuries, unusual behaviour or worrying things said by or about the child and will not take risks with the safety or welfare of your child.

- Good communication is very important between home and school about any accidents, illness or upset that might be affecting your child
- If you cannot collect your child from school on time, you must contact the school as soon as possible
- You must give your child's school your contact details and details of a relative or friend who is willing to act as an emergency contact
- A referral to children's social care will not normally be made without discussing this with you first but please make sure that the school knows how to contact you
- If you think that your child is being bullied by other children (including upsetting text messages or via the internet) you must report this to their teacher, head of year, form tutor or class teacher

**If you have concerns that a child may be at risk of harm you should contact the Southwark Multi-Agency Safeguarding Hub on 020 7525 1921 or 020 7525 5000 (out of hours).**

### Exclusions

A headteacher may exclude a child in response to serious breaches of the school's disciplinary procedures. Advice for parents regarding exclusions is available from Southwark Council's inclusion team manager (exclusions) on **020 7525 2714 / 2716**.

## Additional education information you may find useful

### Pupil premium – extra funding for your child's school

Your child may be entitled to a free school lunch each day – if they go to a state maintained school in Southwark, you may also be able to help your child's school raise extra money from the government towards the cost of learning resources, activities or teaching staff if you meet the eligibility criteria below:

- Working tax credit run-on (paid for the four weeks after you stop qualifying for working tax credit)
- Income support
- Jobseeker's allowance (income based)
- Child tax credit – provided you are not entitled to working tax credit
- Income related Employment and Support Allowance (ESA)
- The guarantee element of Pension Credit
- Support under Part 6 of the Immigration and Asylum Act 1999
- Universal Credit with an annual net earned income of no more than £7,400.

If you do meet the criteria above, please contact your child's school to request a pupil premium application form which you must complete and return back to the school directly.

For further information, contact Southwark Council's school benefits team by email at [school.benefits@southwark.gov.uk](mailto:school.benefits@southwark.gov.uk) or by telephone on 020 7525 5051.

### Free travel

In most cases we expect children and young people to either walk, cycle or use Transport for London's free London bus scheme to get to school. For further information you can view the Transport for London website at [www.tfl.gov.uk](http://www.tfl.gov.uk) or telephone 0343 222 1234.

### Child employment

Most children under the age of 16 will require a permit to work. The youngest age a child can work part-time is 13, except children involved in areas like television, film, theatre, sporting events or modelling who may need a license if they are missing school and being paid. If the child is a Southwark resident, the person in charge of running the event must apply to Southwark Council for a child performance license.

If the child will not be with their parent, school teacher or home tutor during their employment, they must be supervised by a chaperone who has been approved by the council.

Businesses intending to employ school aged children must apply for a child employment permit before they can be employed. If a child is working without a child employment permit, there's a risk that the employer won't be insured against accidents involving the child.

For advice and applications for child performance licenses, chaperone licenses and child employment permits, please contact Southwark Council's child employment officer on 020 7525 2702.

### Private fostering

If you are looking after a child or young person who is not a close relative (close relatives are birth parents, step parents by legal marriage, siblings, grandparents, aunts or uncles whether they are full blood, half blood or by marriage) for 28 days or more, you must notify Southwark Council on 020 7525 1921. We will make sure that you and the child are given support and we will also advise you about the other services which might be helpful.

If you would like advice about whether you need to notify Southwark Council, please call 07539 346 808 or email [privatefosteringadvice@southwark.gov.uk](mailto:privatefosteringadvice@southwark.gov.uk)



## Useful contacts

### Southwark customer service centre

☎ csc@southwark.gov.uk  
✉ 020 7525 5000

### Family early help

🌐 www.southwark.gov.uk  
✉ earlyhelp@southwark.gov.uk  
☎ 020 7525 2714 / 2716

### Family information service

For a full listing of nurseries, after school clubs and services

🌐 www.southwark.gov.uk/familyinfo  
☎ 0800 013 0639

### Libraries

🌐 www.southwark.gov.uk/libraries  
✉ southwark.libraries@southwark.gov.uk  
☎ 020 7525 2000

### School benefits team

🌐 www.southwark.gov.uk/schools-and-education/information-for-parents/financial-support  
✉ school.benefits@southwark.gov.uk  
☎ 020 7525 5051

### School admissions team

#### 4th floor, Hub 2

Children's and adults services  
Southwark Council  
PO Box 64529  
London SE1P 5LX

🌐 www.southwark.gov.uk/schooladmissions  
✉ schools.admissions@southwark.gov.uk  
☎ 020 7525 5337

### Southwark information, advice and support team (SIAS)

✉ sias@southwark.gov.uk  
☎ 020 7525 3104

### Special educational needs and disabilities team

🌐 www.localoffer.southwark.gov.uk  
✉ sen@southwark.gov.uk  
☎ 020 7525 4278

## Other organisations

### ACE Education, Advice and Training

Advice on exclusion, bullying, special educational needs and appeals etc

72 Durnsford Road  
London N11 2EJ

🌐 www.ace-ed.org.uk  
✉ enquiries@ace-ed.org.uk  
☎ 0300 0115 142

### Department for Education (DfE)

National government information on education (correspondence address)

Ministerial and Public Communications Division  
Department for Education

Piccadilly Gate  
Store Street

Manchester, M1 2WD

🌐 www.education.gov.uk  
☎ 0370 000 2288

### Direct Gov

Public services all in one place

🌐 www.gov.uk/education

### Independent Schools Council

Promotes choice, diversity and excellence in education

 [www.isc.co.uk](http://www.isc.co.uk)

 020 7766 7070

### Local Government Ombudsman

 [www.lgo.org.uk](http://www.lgo.org.uk)

 0300 061 0614

### Southwark Diocesan Board of Education

(Church of England)

48 Union Street

London SE1 1TD

 020 7234 9200

### Education Commission: Catholic Diocese of Southwark (Roman Catholic)

St Edward's House

St Paul's Wood Hill

Orpington BR5 2SR

 0168 982 9331

### Office of the Schools Adjudicator

For complaints/concerns with admission arrangements

 [www.education.gov.uk/schoolsadjudicator](http://www.education.gov.uk/schoolsadjudicator)

 [osa.team@osa.gsi.gov.uk](mailto:osa.team@osa.gsi.gov.uk)

### Transport for London

Information on transport

 [www.tfl.gov.uk](http://www.tfl.gov.uk)

 0343 222 1234

### Schools outside of Southwark

You must always complete the application form for the borough in which you live. You can apply for up to six schools (excluding independent schools) whether they are in Southwark or in another borough.

For further information about schools in other boroughs please contact them directly using the list below.

#### London borough admissions teams telephone numbers

Bexley	020 8303 7777
Bromley	020 8313 4044
Camden	020 7974 1625
Croydon	020 8726 6400 option 3
Greenwich	020 8921 8043
Hackney	020 8820 7000 option 3
Islington	020 7527 5515
Kensington and Chelsea	020 7745 6432
Lambeth	020 7926 9503
Lewisham	020 8314 8282
Merton	020 8274 4906
Newham	020 8430 2000
Tower Hamlets	020 7364 5006 option 1
Wandsworth	020 8871 6000
Westminster	020 7745 6433



# Map of secondary schools in Southwark

Map of secondary schools in Southwark

## Key

- Academies
- Church of England
- Catholic
- Free school academy

## The schools

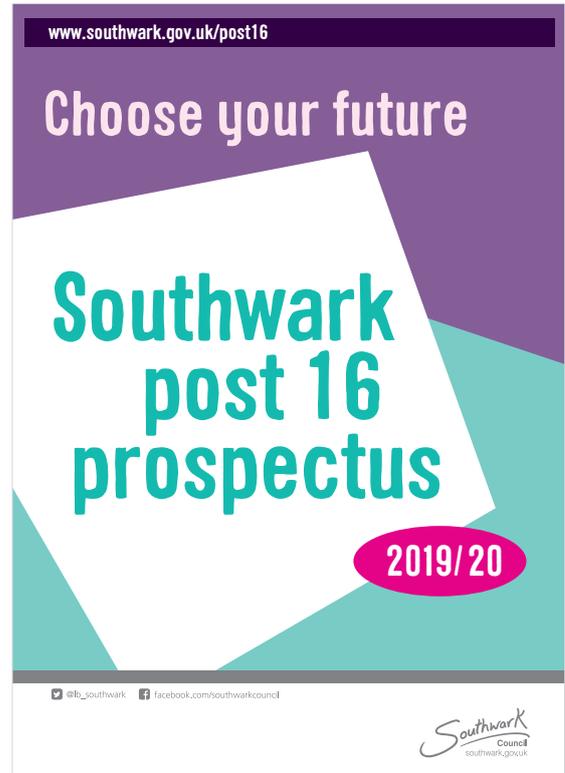
- 1 ARK All Saints Academy
- 2 ARK Globe Academy
- 3 Bacon's College
- 4 Compass School Southwark
- 5 Haberdashers' Aske's Borough Academy
- 6 Harris Academy Bermondsey
- 7 Harris Academy Peckham
- 8 Harris Boys' Academy East Dulwich
- 9 Harris Girls' Academy East Dulwich
- 10 Kingsdale Foundation School
- 11 Notre Dame RC Girls' School
- 12 Sacred Heart Catholic School
- 13 St Michael's Catholic College
- 14 St Saviour's and St Olave's School
- 15 St Thomas the Apostle College
- 16 The Charter School East Dulwich
- 17 The Charter School (North Dulwich)
- 18 The City of London Academy (Southwark)
- 19 University Academy of Engineering South Bank
- 20 Walworth Academy



You may also be interested in taking a look at the following brochures:



[www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)



[www.southwark.gov.uk/post16](http://www.southwark.gov.uk/post16)

**School admissions team**

**4th floor, Hub 2**

Children's and Adults Services  
Southwark Council  
PO Box 64529  
London SE1P 5LX

☎ 020 7525 5337

🌐 [www.southwark.gov.uk/schooladmissions](http://www.southwark.gov.uk/schooladmissions)

✉ [schools.admissions@southwark.gov.uk](mailto:schools.admissions@southwark.gov.uk)