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4th March 2020

Dear Parents/Carers

**RE: UPDATE ON PREVENTATIVE MEASURES REGARDING THE COVID - 19 VIRUS**

Our cleaning company, ServiceMaster SE London, would like to reassure parents by informing them of the preventative measures they are putting in place in school.

**Preventative measures**

- A product called SaniMaster 6, which is an effective product used to prevent viruses, will be used from this week onwards.
- They are informing the cleaning staff to sanitise all touch points (door handles, bannisters, door plates, telephones etc, toilets, sinks, stairwells etc.) these will be sanitised thoroughly at each clean; they do this currently but SaniMaster 6 is new and more effective against viruses.
- All cleaners have been instructed to “bag up” their cleaning cloths after sanitising and will take them away for sterilising.
- Mops are usually thrown away at the end of each week, however for corridors, halls and stairwells these will be disposed of each evening.

**If a symptomatic person has been on - site**

The cleaning company will carry out a risk assessment, followed by:

- A deep clean with both SaniMaster 6 (virus protection) and a bactericidal cleaner (E- coli etc) across the whole school site.
- As outlined in the guidance – all cloths, mops etc. would be bagged and disposed of according to the Environmental Health Department's guidance.
- The names and contact details of those carrying out the cleaning will be recorded as part of the contact tracing process for a confirmed case. The local Health Protection Team will advise on arrangements for any follow up required 14 days after the cleaning process.



HEALTHY SCHOOLS  
LONDON



All cleaning takes place after the children have left the classrooms and children will not come into contact with any of the cleaning products.

We will continue to update you with any information we are given by the Local Authority and the Department for Education. If you have any question, please don't hesitate to contact the school.

Yours Sincerely

Lisa Christiansen  
Head of School

