

A photograph of two young women in a science laboratory. One woman, with dark skin and braided hair, is looking through the eyepiece of a white microscope. The other woman, with light skin and brown hair, is smiling and looking at the microscope. The background is a blurred science classroom.

Starting secondary school in Southwark 2024/25

Applications close 31 October 2023

Apply online at
www.southwark.gov.uk/schooladmissions

 @lb_southwark  facebook.com/southwarkcouncil  @southwarkcouncil

Southwark
Council
southwark.gov.uk

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Introduction



Foreword

A message from the Deputy Leader and Cabinet Member for Children, Education and Refugees at Southwark Council

Dear parents and carers

I am delighted to present you with this really useful brochure with invaluable information to help you choose one of our excellent secondary schools for your child.

We have many reasons to be proud of our schools in Southwark, which continue to deliver high quality education and positive outcomes for our children and young people. Education in Southwark has never been stronger, with 100% of our secondary schools rated good or outstanding by Ofsted.

Our priority is that every child has the best possible start in life and good education is key. We are committed to working with schools to maintain and better our standards across all of our education settings.

We also recognise the challenging times we are in, that is why we will continue our mental wellbeing support services through our free children and young people's drop in 'the Nest' and in many of our schools, so that every child can access the support they need in a safe and supportive environment.

Here we give you information about what each school can offer your child over the next five years. Some schools specialise in arts, maths, languages, science or digital technology, and so it is important to get a good understanding of what is on offer when making your preferences.

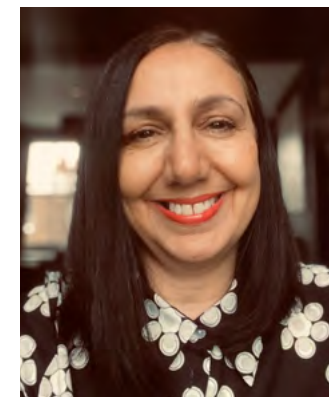
I encourage you and your child to attend open days and evenings to take a tour of the schools and meet the teachers. You and your child can select up to six schools that you and your child feel would work the best for you.

All applications for secondary school places must be made using our online application at www.southwark.gov.uk/schooladmissions. If you need help accessing the online application, then you can use the internet for free at any Southwark library. Visit www.southwark.gov.uk/libraries or call Southwark Council's customer service centre in 020 7525 5000 for further information on your local library and the services it offers.

And of course if you have any queries about schools in Southwark, please do get in touch with me at jasmine.ali@southwark.gov.uk or on 07985 114 335. Alternatively, Southwark Council's school admissions team is always on hand to guide you through the process. You can reach them at schools.admissions@southwark.gov.uk or 020 7525 5337.

We are here if you need any help and advice through the admissions process and beyond.

I would like to take this opportunity to wish you and your child the very best at this exciting time



Cllr Jasmine Ali
Deputy Leader and
Cabinet Member for
Children, Education
and Refugees,
Southwark Council

Applications



Key dates

Application for a secondary school place for September 2024 intake

Date	What should parents/carers look out for?
1 September 2023 to Tuesday 31 October 2023	<ul style="list-style-type: none">■ The admissions process starts.■ Contact schools for a copy of their prospectus and details of their open days/evenings. We strongly advise families to check each school's website for details on how and when they will be holding their open day/evening as this may be subject to change at short notice. Please view page 8 for further information on school open days/evenings.■ Apply for secondary schools by completing an online application at www.southwark.gov.uk/schooladmissions■ If any of the schools you have listed as one of your preferences requires a supplementary information form (SIF), you must complete and return the SIF directly to the school. You should contact the school to check their individual closing date.
Tuesday 31 October 2023, 11.59pm	<ul style="list-style-type: none">■ Closing date for submitting online applications.■ You must ensure that we have received your online application and you have uploaded any additional supporting documents with it by this date.
Friday 1 March 2024	<ul style="list-style-type: none">■ Applicants who apply on time will receive their child's offer of a school place by email after 5pm. This email will also include information on what to do next.■ Applicants can also view the outcome of their application during the evening at www.eadmissions.org.uk
Friday 15 March 2024	<ul style="list-style-type: none">■ No action is required if you are a Southwark resident and want to accept the school place offered to your child.■ Should you wish to reject the offer of a school place allocated to your child, you must notify the school admissions team by email at schools.admissions@southwark.gov.uk and include your unique application reference.
Appeals	<ul style="list-style-type: none">■ Check dates of appeal hearings with individual schools.

These are important deadlines which you will need to keep in mind. If you miss these dates, your chances of being offered a place at a preferred school will be reduced.

Finding the right school for your child

Start finding out about schools now

- Before you decide which schools to apply for and your order of preference, we strongly advise that you read the guidance in this brochure.
- You will find information about schools in Southwark either within this brochure, from the schools directly, online or by contacting Southwark Council's school admissions team by email at schools.admissions@southwark.gov.uk.
- You can also talk to teachers and other parents/carers whilst thinking about what is important to you and your child.

Look at school brochures/websites

- All schools produce their own brochures, which contain far more information about the school than we can provide in this brochure.
- Many schools also have their own website which can be a valuable source of information. School websites are included on the individual school's page within this brochure.
- To help you research which schools are right for your child, all Southwark Council libraries offer free access to the internet. Please visit www.southwark.gov.uk/libraries or call Southwark Council's customer service centre on **020 7525 5000** for further information on your local library and the services it offers.

Visit as many schools as possible

- Parents and carers are strongly encouraged to visit schools to see what each has to offer. We strongly advise families to check each school's website for details on how and when they will be holding their open day/evening as this may be subject to change at short notice. Please view page 8 for further information on school open days/evenings.
- If you are interested in applying for a school, look at their oversubscription criteria in detail before completing the online application and listing it as a preference.

Look at the most recent Ofsted reports

- All schools in Southwark are inspected regularly by the Office for Standards in Education (Ofsted). Ofsted's main aim is to help improve the quality and standard of education and childcare through independent inspection. You can check the latest report for any school by asking the school for a copy or by visiting the Ofsted website www.gov.uk/government/organisations/ofsted

Extra help

Help and advice is always available from our school admissions team. You can ask any questions you may have about the admissions process by sending us an email at schools.admissions@southwark.gov.uk

School open days and evenings 2023

Please visit each school's website for details on how and when they will be holding their open day/evening as this may be subject to change at short notice.

Ark All Saints Academy

www.arkallsaintsacademy.org

Ark Globe Academy

www.arkglobe.org

Ark Walworth Academy

www.walworthacademy.org

Bacon's College

www.baconscollege.co.uk

Haberdashers' Aske's Borough Academy

www.habsborough.org.uk

Harris Academy Bermondsey

www.harrisbermondsey.org.uk

Harris Academy Peckham

www.harrispeckham.org.uk

Harris Boys' Academy East Dulwich

www.harrisdulwichboys.org.uk

Harris Girls' Academy East Dulwich

www.harrisdulwichgirls.org.uk

Kingsdale Foundation School

www.kingsdalefoundationschool.org.uk

Notre Dame

www.notredame.southwark.sch.uk

Sacred Heart RC School

www.sacredheart.southwark.sch.uk

St Michael's Catholic College

www.stmichaelscollege.org.uk

St Saviour's and St Olave's School

www.sso.southwark.sch.uk

St Thomas the Apostle College

www.stac.uk.com

The Charter School Bermondsey

www.charterbermondsey.org.uk

The Charter School North Dulwich

www.charternorthdulwich.org.uk

The Charter School East Dulwich

www.chartereastdulwich.org.uk

The City of London Academy (Southwark)

www.cityacademy.co.uk

South Bank University Academy

www.southbankua.org.uk

Types of secondary schools in Southwark

There are three types of mainstream secondary schools in the borough and Southwark Council

co-ordinates admission applications on behalf of all these schools. The schools all follow the national curriculum and are regularly inspected by the Office for Standards in Education (Ofsted). For children starting school in Southwark there are 20 secondary schools to choose from.

Voluntary aided schools

There are two voluntary aided secondary schools in Southwark. The school's governing body is responsible for their admissions and decides how pupils are admitted.

Academies

There are 15 academies in Southwark. The Academy Trust is responsible for school admissions and decides how pupils are admitted.

Free school academies

There are three secondary free school academies in Southwark. The school's governing body is responsible for school admissions and decides how pupils are admitted.

All of Southwark's secondary schools are their own admissions authority and are responsible for setting their own admission arrangements. Our school admissions team co-ordinates admission applications to all schools. In cases where a decision not to offer a place has been made, parents/carers will need to contact each school or academy for further details.

Admission authorities are responsible for ensuring that their arrangements are fair, clear and compliant with current regulations. If you have a query about a particular arrangement, you must raise it directly with the relevant admission authority e.g. the school. If your query remains unresolved and it relates to a Southwark school, please contact our admissions compliance officer by email at schools.admissions@southwark.gov.uk

You may also raise any objections to admission arrangements with the Office of the Schools Adjudicator by 15 May. Please see page 52 for details on how to contact them.

University Technical Colleges (UTC) and Studio Schools

If your child was born between 1 September 2009 and 31 August 2010 and is currently in year 9, they are eligible to apply for a place at a University Technical College (UTC) or a studio school to start at the beginning of year 10 in September 2024.

UTCs and studio schools admit pupils at the beginning of year 10 and provide technically oriented courses of study or work skill based learning for 14 to 19 year olds. Although there are currently no UTCs or studio schools in Southwark, you can still apply for a place for your child at a UTC or studio school outside of Southwark. Please visit www.utcolleges.org for information on UTCs near to where you live.

If you are a Southwark resident and would like to apply for your child's admission to a UTC or studio school, you must apply online at www.southwark.gov.uk/schooladmissions

Please note you must only apply if:

- your child is currently in year 9; and
- you would like your child to transfer from a secondary school to a UTC or studio school to start at the beginning of year 10 in September 2024

Any schools other than UTCs or studio schools that are named on the child's online application will not be considered.

For further information or advice on UTC and studio schools please visit www.southwark.gov.uk/schooladmissions
Alternatively, you can email the school admissions team at schools.admissions@southwark.gov.uk

How to apply

Information about applying

Before you start applying there are a few things you need to know.

- If your child was born between **1 September 2012 and 31 August 2013**, your child is due to start secondary school in September 2024.
- You must start applying from **1 September 2023** and submit your application by **11.59pm on 31 October 2023**.
- If you are a Southwark resident you must apply online at www.southwark.gov.uk/schooladmissions
- If you live in another borough you must complete the admission application for the borough in which you live, even if you would like to apply for a school in Southwark.
- When applying for a school place you may express a preference for up to six schools whether they are in Southwark or in another borough.

Social or medical need

- If you are going to apply to a school under their medical/social criterion you must upload additional supporting documents as attachments with your online application before 11.59pm on **31 October 2023**. Documents may include a recent medical or social report and/or a letter from a professional.

- It is important that you also visit the school before naming it as a preference on your application. This is to ensure that the school is suitable to meet your child's needs. We strongly advise families to check each school's website for details on how and when they will be holding their open day/evening as this may be subject to change at short notice. Please view page 8 for further information on school open days/evenings.

Looked after children (LAC) and previously looked after children (PLAC) in England

- For the purposes of school admissions, a 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
- For the purposes of school admissions, a 'previously looked after child' in England is a child who was previously looked after by a local authority in England but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been looked after. Adoption is defined under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in

section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence orders in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

- If you are applying on behalf of a LAC and PLAC in the care of a local authority in England, you must upload the following supporting documents as attachments with your online application before 11.59pm on **31 October 2023**:
 1. A letter on headed paper from the local authority in England where the child is currently/previously 'looked after'. The letter must confirm that at the time of making the admissions application, the child is either currently 'looked after' or was previously 'looked after' (but ceased to be so because they were adopted, subject to a child arrangements order or a special guardianship order immediately following having been looked after); and
 2. If the child was previously 'looked after', a relevant court order under English law such as an adoption order, a child arrangements order or a special guardianship order.

Internationally adopted previously looked after children (IAPLAC)

- For the purposes of school admissions, a child is regarded as IAPLAC if:
 - They have been adopted; and
 - They appear to the admission authority to have previously been in state care outside of England (in the care of or accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society) immediately before they were adopted
- If you are applying on behalf of an IAPLAC, you must upload both of the supporting documents listed below as attachments with your online application before 11.59pm on **31 October 2023**:
 1. Documentary evidence of adoption which includes one of these documents:
 - a) An adoption order from a UK court;
 - b) an adoption certificate issued by the Registrar General for England and Wales, National Records Scotland, or the General Register Office for Northern Ireland;
 - c) An Article 23 Certificate – this applies to Hague convention adoptions, and will have been issued by a Central Authority; or
 - d) Official documentation from the relevant court or state authorities in the country of adoption, confirming that the child was adopted.

Please note, in the case of d) we may ask for further information such as a certified document obtained from the embassy of the country of origin, a letter from an adoption agency, a letter from another agency or organisation that has been involved with the child or a notarised and translated legal document.

2. Documentary evidence that the child was previously looked after. In most cases, evidence will be in the form of a report or letter, which either describes the child's pre-adoption circumstances or states that the child was in the care of or accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. If the child was looked after by private foster parents, evidence should show that the care was arranged by or authorised by an organisation which meets the definition above. Examples of evidence may include:
 - An Article 16 Report – this applies to Hague convention adoptions and will have been issued by the Central Authority;
 - Information provided by an adoption agency, either in the UK or overseas;
 - Information provided by an organisation that provided care for the child (for example, a charity or religious organisation);
 - A report or letter from another agency or organisation that has been involved with the child.

- The school admissions team may liaise with our virtual school head (VSH) in relation to IAPLAC applicants and any evidence that is submitted to support the application. For further information on IAPLAC, please view the DfE's guidance at https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1001066/Admissions_priority_for_children_adopted_from_state_care_outside_of_England.pdf

Ability, aptitude and banding tests

- If you are applying to a secondary school that uses banding within its criteria, your child will be required to take a test. Please contact the school directly for further details on banding test arrangements.
- If you are thinking of applying to a secondary school that tests a child for ability/aptitude for the purposes of admission, you must ensure that you register your child for the test before each school's published deadline and you must also submit your child's online admissions application by **31 October 2023**. Please check each school's website or contact the school directly for further information about their test date and arrangements.

Supplementary Information Form (SIF)

- Some schools need to collect information that is not included on the admission application. They request this information using a supplementary information form (SIF). The school will use the information you provide by comparing it against their published admissions criteria. For example, a faith school will require evidence of church attendance.
- You must complete a SIF if the school you have listed as one of your preferences requires this. Please view the individual school's page within this brochure to check if a SIF is required.
- The SIF will be available from the school and must be completed, signed and returned directly to the school. Please check the individual deadline date for returning the SIF with each school.
- Where a SIF is required alongside an admission application, your application may be invalid or your chance of a place reduced unless both the forms have been completed and received at the correct addresses by the closing dates for each.

When can I start applying online?


- You can start applying online from **1 September 2023** at www.southwark.gov.uk/schooladmissions
- If you do not have a computer at home or do not have internet access, Southwark Council libraries offer free access to the internet.

Please visit www.southwark.gov.uk/libraries or call Southwark Council's customer service centre on **020 7525 5000** for further information on your local library and the services it offers.

How do I apply online?

Online school admission applications are quick and easy to do. **Follow the steps below and you're ready to start your child's online application.**

STEP 1

- To apply online go to www.southwark.gov.uk/schooladmissions
- Click on 
- You will be taken to the eAdmissions webpage

Apply online for school admissions



- When you first use the eAdmissions website you also have the option to download it as an app to your device by following the instructions.

STEP 2

What to do if:

- **This is the first time you are applying online using eAdmissions; or**
- **You have not used your eAdmissions account within the last three years**
- If you have used your eAdmissions account within the last three years to apply for a school place for any of your children you do not need to register again. Please go to Step 3.
- If this is the first time you are applying for a school place on the eAdmissions website, you must register to apply online. Additionally, if you have not used your eAdmissions account within the last three years, you must register again as your account will have been deleted. The person registering must have parental responsibility for the child and they must both live at the same address that has been stated on the online application.
- You will need an email address to register. Don't worry if you do not have an email address. You can sign up for a free email account by reading our leaflet 'Registering for an email account' which can be requested from the school admissions team by email at schools.admissions@southwark.gov.uk
- We recommend that applicants use GoogleMail if possible. However, if you already have an email address you should set your spam/junk mail filter to 'Standard' so that emails from eAdmissions go straight to your inbox. You should also

occasionally check your spam/junk email folder to make sure that messages from eAdmissions are not sent there by mistake.

- You can also sign up to get notifications either by text message or by downloading the 'ParentComms' mobile app.
- You will need to click on the **'First time visitors'** box. Once you have registered, you will be asked to create your own **password**. Once your password has been entered, please review the privacy policies before ticking the box and then click **'Create'**.
- You will then be sent an email with your **user name** and instructions which you must follow to validate your email address.
- You can then choose whether to log in to the eAdmissions website to start your application or set up security questions for your account. We strongly recommend that you do set security questions as this helps to confirm your identity should you forget your password and can be used to recover access to your eAdmissions account.

Please keep your user name and password safe as you will need these same details to log in to make any future online applications and to see the outcome of your application.

STEP 3

What to do if you have applied for a school place using your eAdmissions account within the last three years

- On the home page click on the **'Returning visitors'** box and enter your user name and password.
- If you have forgotten your user name or password click on the **'Forgotten your user name or password?'** link and follow the instructions. Your password can be re-sent to you by text message or to the email address you used when you first registered (please check your spam/junk folder as it may have been sent there).
- Once you log in to your account, you must check if any of your details e.g. your address, email or phone numbers have changed and update them. You can do this by clicking on the **'My Account'** box. Once any necessary changes have been made, you must click 'Save' to confirm that your details are correct.

STEP 4

Completing the application

- Once you have logged in, you will be directed to your home page.
- If you can see your child's name on your home page, click on **'Start new application'** below the child's name. This will only be available for children whose date of birth falls within a relevant age range. You should check your child's existing details and click **'Save and continue'** to proceed with your application.
- If your child's name is not displayed, click on the **'Start application'** button. You will then be directed to the **'Child details'** page where you must enter the child's details for whom you are making the application.
- You must also select your child's current school/nursery from the drop down list. If your child's school/nursery is not listed on the drop down list, you must manually type it into the text box provided.
- Once complete, click on **'Save and continue'** to proceed with the application.
- Each page on your screen will explain what you need to do and you can click on the 'i' icon for further information.
- You must select the school you want for your first preference from the drop down list. You can apply for up to six schools which you must select and list in the order you prefer them. Please ensure that the correct school is selected especially when there are other schools with a similar name in the borough.

- Click on **'Add school'** to add further schools to your application. When you have finished adding schools click on **'Confirm selection'**.
- It is your responsibility to check that your online application is fully completed and that all details are entered correctly. Failure to tick certain boxes, e.g. the sibling box, the looked after children box, or the social/medical box, will mean that your application will not be considered under these criteria.
- If you have ticked the 'social/medical' box or the 'looked after/previously looked after/internationally adopted previously looked after child' box, you must upload additional supporting documents as attachments with your online application. Please see pages 11 and 12 for further information on the types of evidence required.
- If you are providing additional supporting documentation you must upload this as an attachment with your online application **before 11.59pm on 31 October 2023. Please do not post or email supporting documentation as we will not be able to accept these.** If you do not provide sufficient supporting documentation your child may not be considered under the relevant criteria.

STEP 5

When and how do I submit the application?

- When you have completed your application you must submit it by **11.59pm on 31 October 2023**. The online application will not be deemed as on time if it is received after this time and date.
- Use the **'Submit Application'** button to submit your application.
- After you have submitted your online application you should receive an email confirming that your application has been submitted successfully. The email will also include a unique application reference number similar to this: 210-2024-09-E-123456.
- If you do not receive this email and an application reference number it means your application was not submitted successfully and you must log in and click on the **'Submit application'** button again.

Southwark Council cannot accept responsibility for applications and supporting documents which are not submitted by the closing date.

Can I change my preferences once I have submitted my application?

- You can make changes to your online application up until the closing date.
- If you do go back and make further changes to your application you must re-submit it by clicking on **'Submit application'** before the closing date. Please also check your home page and click on **'Resubmit application'** for your most recent changes to be recorded.
- After the closing date Southwark Council's school admissions team will accept the last submitted version of the application and you will not be able to make any further changes to it.

What communications will I be sent?

The eAdmissions website will send you various emails including:

- An email with your **user name** asking you to validate your email address.
- An email with your **application reference number** and the **summary of your submitted application**.
- An email **reminder** to submit any pending applications both one week before and 24 hours before the closing date. If you register less than 24 hours before the deadline you will not be sent this email.
- An email with the **outcome** of your online application will be sent during the evening of **1 March 2024**.

If you have registered your mobile phone number to be part of the text messaging service, eAdmissions will send you various text messages including:

- A text with your **validation code**.
- A text confirming your **user name**.
- A text **reminder** to submit any pending applications about 24 hours before the closing date. If you register less than 24 hours before the deadline you will not be sent this text.
- A text with the **application reference** number of your submitted application.
- A text to inform you that the **outcome** of your application is available to view online. You will not be sent the outcome of your online application by text message.

If you feel you may need further help and advice in completing an online application please contact your child's current primary school who may be able to support you.

For any further school admissions information or advice, please email the school admissions team at schools.admissions@southwark.gov.uk

What happens after the closing date?

How the decision to offer a school place is made

- Each of the schools you have named as preferences on your application will be considered individually.
- If you have listed any schools outside of Southwark, we will send your preferences to those boroughs electronically.
- All of Southwark's secondary schools are non community. Where a school has received more applications than there are places available, the governing body of each school applies their oversubscription criteria and decides which applicants are to be offered a school place. To view a summary of each school's oversubscription criteria please view page 21 onwards.
- Once each school has prioritised applications based on their oversubscription criteria, they will each provide a ranked list to Southwark Council's schools admissions team.
- If more than one offer can be made from your list of preferred schools, we will check your application to see which one is ranked highest and offer you that place. Any school listed as a lower preference will be automatically withdrawn so that these places can be offered to other applicants.
- Your child will only receive one offer of a school place.

- If your child is a Southwark resident and it is not possible to offer them a school you have listed as a preference, we will offer an alternative place at a school with capacity. This is likely to be the nearest Southwark school to the child's home which has a vacancy.

Offer of a school place

- You will receive an email after 5pm on **1 March 2024** which will provide information on what to do next. You will also be able to view the outcome of your application on the eAdmissions website during the evening of **1 March 2024**.
- Application results will not be provided over the telephone.
- Please note that the offer of a school place is conditional until proof of your address has been confirmed by the school.
- Original copies of the following will be required:
 - Child benefit documentation, or if you are no longer eligible to receive child benefit, a letter from the HMRC confirming that you were previously in receipt of child benefit
 - Council tax bill
 - One other proof of address, e.g. TV licence, bank statement, credit/store card statement

Respond to your offer of a school place

- Your child's offer will be automatically accepted if you are a Southwark resident and their details will be forwarded to the allocated school after **15 March 2024**.
- This offer of a school place will remain available unless you notify us of any other suitable alternative arrangement for education that has been made for your child. You must notify the school admissions team by email at schools.admissions@southwark.gov.uk and include your unique application reference number by **15 March 2024** so that another child may be offered the place.

If you are not offered a school of your preference

Waiting lists

- If it has not been possible to offer a place at any Southwark schools named as a higher preference on your application, your child's name will automatically be added to their waiting lists.
- You may also ask for your child's name to be added to the waiting list of any out of borough schools listed on your application. Please contact the local authority the school is located in for further information.

- The school admissions code requires admission authorities to hold their waiting list strictly in order of the priorities of their published oversubscription criteria. If your child's name is added to a school's waiting list, their position may go up or down the list depending on whether any late applicants have been added and how the oversubscription criteria applies to these children (i.e. if a late applicant meets a higher criterion than others already on the list, they will be given a higher waiting list position). This then ensures that if a vacancy arises at a school at any time, the oversubscription criteria is used to determine which child is offered a place from the waiting list.
- Southwark Council's school admissions team hold waiting lists for all Southwark schools until 10 July 2024. After this date, waiting lists will be returned to each school and they will maintain it for a minimum of one term (until at least 31 December 2024). We will contact you should a place become available at your preferred school.
- If a conditional offer made from a waiting list is not accepted within five working days it will be withdrawn and offered to the next child on the list.
- If you change address whilst on a waiting list, evidence of the new address will be required when measuring for the home to school distance criterion.

Appeals

- You have the right to appeal to an independent appeal panel against the decision not to offer your child a place at a preferred school. The email containing the outcome of your child's application will also include information about how to appeal.
- You will need to contact each school directly to request their individual appeal form and for further information on the deadline for submitting your appeal paper work.
- For further information about the appeals process please visit www.southwark.gov.uk/schooladmissions or by obtaining a copy of the School Admissions Appeals Code from the Department for Education (DfE), contact details on page 51.

Late applications

- If you are making a late application **between 1 November 2023 and 19 August 2024**, you must complete and submit an online application at www.eadmissions.org.uk Please see page 11 for information on how to apply online.
- If you are making a late application **after 19 August 2024**, you must apply for an in year place for your child, as the online application system will no longer be available. You can find further information about the in year admissions process at www.southwark.gov.uk/schools-and-education/school-admissions/in-year-admissions
- All late applications received after **31 October 2023** (except those regarded as exceptional circumstance) will not be considered for a school place until after the initial offer of places on **1 March 2024**.
- However, Southwark Council's school admissions team can accept a late application as on time where it considers there are exceptional circumstances. You will need to notify the school admissions team by email at schools.admissions@southwark.gov.uk if you are submitting a late application under exceptional circumstances, providing your reasons and any supporting documents so that they can be considered.
- Only late applications submitted between **1 November 2023 and 12 December 2023** may be considered under the exceptional circumstance category.
- Late applicants will receive their child's offer of a school place by email.

Change of address

- If your child's home address has changed after submitting your application but before the secondary application deadline of 31 October 2023, you must update your child's online application with their new home address immediately. Please ensure that you re-submit the application once you have amended your child's home address so that the change can be recorded.
- If your child's home address has changed after 31 October 2023, you must complete and return a 'Change of address' form by email to Southwark Council's school admissions team immediately. You can download the form at www.southwark.gov.uk/schooladmissions. You can also request the form from the school admissions team by email at schools.admissions@southwark.gov.uk. Please note, once we receive the completed 'Change of address' form, your child's new home address will be updated on their application after 1 March 2024.
- Once your child's application has been updated with their new home address, the school will then need to process the application again in order to apply their oversubscription criteria.

Important information

If the council or an admission authority has reason to suspect that a family does not live at the address stated, we will carry out an investigation. Should we discover that a parent is making a fraudulent claim the offer of a place will be withdrawn.

Southwark Information, Advice and Support team (SIAS)

Special educational needs and disability and school preference advice

The SIAS team provides parents and young people access to confidential and impartial information, advice and support so that they can make informed decisions related to education and pathways to employment. This is achieved by working in partnership with parents and young people, providing information, guidance and training, working with relevant agencies and ensuring parents' and young people's views influence local policy and practice.

What you can expect from the team:

- A response to enquiries by phone, email or letter within five working days
- Our telephone line will be open between 9am and 5pm, or if the phone is busy you will be able to leave a message on the confidential answer phone
- Regular sessions held during term time where parents can make an appointment or drop in to meet them to discuss education, health or social care issues
- Annual secondary transfer events and information sessions held for parents and young people
- Information sessions held for parents and young people
- Advice and support for parents and young people with admissions for primary and secondary school

Southwark Information, Advice and Support Team (SIAS)

This service is free to all parents and young people who live in Southwark where a child or young person is aged 0 to 25 years with special educational needs and/or disabilities.

☎ **020 7525 3104**
@ sias@southwark.gov.uk

Special educational needs and disabilities team

Further information on the admissions process for children with education, health and care plans (EHCP) can be obtained by contacting

Southwark Council's special educational needs and disabilities team directly.

☎ **020 7525 4278**
@ sen@southwark.gov.uk
🌐 www.localoffer.southwark.gov.uk

LOCAL OFFER

LONDON BOROUGH OF SOUTHWARK

Southwark's Local Offer provides information about the services and opportunities available locally to children, young people and their families.

Please visit us at www.localoffer.southwark.gov.uk

☎ **020 7525 3104**
@ localoffer@southwark.gov.uk
🌐 www.localoffer.southwark.gov.uk
🐦 @localofferswk



The schools

The published admission numbers (PAN) and information stated on each school's page relate to the 2024/25 academic year and are correct at the time of publication. However, the PANs may be subject to change.

Schools at a glance

Name of school	School type	DfE code	Gender	Published admissions number 2024	Applications received for 2023 intake	Sixth form	Supplementary form (SIF)	Specialism
Ark All Saints Academy	Church of England academy	210/4001	Mixed	120	298	✗	✗	N/A
Ark Globe Academy	Academy	210/6912	Mixed	140* (see page 23)	385	✓	✗	Maths and performing arts
Ark Walworth Academy	Academy	210/6909	Mixed	180	419	✓	✗	Arts and social sciences, medical pathways, elite university coaching and apprenticeship opportunities
Bacon's College	Church of England academy	210/4005	Mixed	180	614	✓	✗	N/A
Haberdashers' Borough Academy	Free school academy	210/4006	Mixed	180	610	✗	✗	N/A
Harris Academy Bermondsey	Academy	210/6907	Girls	180	327	✓	✗	N/A
Harris Academy Peckham	Academy	210/6906	Mixed	180	204	✗	✗	N/A
Harris Boys' Academy East Dulwich	Academy	210/6913	Boys	150	439	✓	✗	Sport and enterprise
Harris Girls' Academy East Dulwich	Academy	210/6908	Girls	150	503	✓ (mixed intake)	✓ (medical/social applicants only)	Sport, medical sciences and enterprise
Kingsdale Foundation School	Academy	210/4265	Mixed	420	2,782	✓	✓ (scholarship applicants only)	Maths and performing arts
Notre Dame RC Girls' School	Roman Catholic academy	210/5404	Girls	124	179	✗	✓	Languages
Sacred Heart Catholic School	Roman Catholic academy	210/5405	Mixed	120	741	✓	✓	N/A

Name of school	School type	DfE code	Gender	Published admissions number 2024	Applications received for 2023 intake	Sixth form	Supplementary form (SIF)	Specialism
South Bank University Academy	Academy	210/4002	Mixed	150	230	✓	✗	Science, Technology, Engineering and Maths (STEM) with the Arts (STEAM)
St Michael's Catholic College	Catholic academy	210/5403	Mixed	150	696	✓	✓	Business and enterprise and modern foreign languages
St Saviour's and St Olave's School	Church of England	210/4680	Girls	125	312	✓	✓	Science
St Thomas the Apostle School and Sixth Form College	Roman Catholic	210/5402	Boys	152	450	✓	✓	Maths and computing
The Charter School Bermondsey (formerly Compass School Southwark)	Free school academy	210/4000	Mixed	110	257	✗	✗	N/A
The Charter School North Dulwich	Academy	210/4318	Mixed	192	1,161	✓	✓ (pupil premium applicants only)	N/A
The Charter School East Dulwich	Free school academy	210/4003	Mixed	240	1,033	✓	✗	N/A
The City of London Academy (Southwark)	Academy	210/6905	Mixed	240	802	✓	✓ (information technology specialism applicants only)	Information technology and sport


*** Ark Globe Academy - Please note, the published admissions number of 140 relates to the number of places available to external applicants only. As Ark Globe Academy is an all through school, an additional 60 places are reserved for internal pupils who are transferring from year 6 in to year 7 at the Academy. If fewer than 60 of the Academy's own year 6 pupils transfer into year 7, additional external pupils will be admitted until year 7 meets its capacity of 200.**


Church of England academy (mixed)


Ark All Saints Academy

Headteacher: Ms Lucy Frame

DfE number: 210/4001

 Wyndham Road, SE5 0UB

 020 7450 5959

 www.arkallsaintsacademy.org

 info@arkallsaintsacademy.org

 Total wheelchair access

Age range: 11 to 16

Published admissions number: 120

Nearest station: Oval

Bus routes: 68, 185, 436, P5, 12, 45, 35, 40, 42, 148, 171, 176, 468 and 36

Supplementary information form required: No

Specialisms: n/a

Oversubscription criteria 2024 (summary), contact academy for full criteria

Where the number of applications for admission is greater than the published admissions number, after the admission of pupils with an education, health and care plan or a statement of special educational needs where Ark All Saints Academy is named on the plan or statement, the criteria will be applied in the order in which they are set out below:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/residence/special guardianship order), including internationally adopted previously looked after children
2. Children of staff who have been recruited to a post at the school where there is a demonstrable skills shortage. Ark Schools must approve the designation of such posts to confirm the staff members' eligibility under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. four places in each four form year group)
3. Children who at the time of admission have a sibling who already attends the school (for this purpose, sibling means a whole, half or step sibling resident at the same address)
4. Children of staff in the school who have been employed at the academy for two or more years at the time the application is submitted. Ark Schools must approve the principal's decision to allocate places to staff under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. four places in each four form year group)
5. Distance measurement by a straight line route between the child's home and the main entrance to the school. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence

Tie breaker:


If Ark Schools is unable to distinguish between applicants using the oversubscription criteria, places will be offered via a random draw.


Academy (mixed)

Ark Globe Academy

Executive Principal: Mr Matt Jones OBE


DfE number: 210/6912

 Harper Road, SE1 6AF

 020 7407 6877

 www.arkglobe.org

 admissions@arkglobe.org

 Total wheelchair access

Age range: 4 to 18 (sixth form – yes)

Published admissions number: 140*

Nearest stations: Borough, Elephant and Castle

Bus routes: 1, 21, 63, 172, 188, 453, 53, 168, 42 and 363

Supplementary information form required: No

Specialisms: Maths and performing arts

Oversubscription criteria 2024 (summary), contact academy for full criteria

If the number of applications received is greater than the number of spaces available, places will be allocated according to the oversubscription criteria below:

1. 'Looked After Children' and children who have previously been a 'Looked After Child' but immediately following this became subject to adoption, a child arrangements order or special guardianship order, including those who appear (to Ark Schools) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff at the school where there is a demonstrable skill shortage. Priority will be limited to one place for each form of entry in any year (e.g. two places in each two form year group).
3. Children who, at the time of admission, have a sibling who attends the school. For this purpose, "sibling" means a whole, half or step-sibling or an adopted child resident at the same address.
4. Children of staff in the school who have been employed at the school for two or more years at the time the application is submitted. Priority will be limited to one place for each form of entry in any year (e.g. two places in each two form year group).
5. Distance measurement by a straight line route. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence.

This school keeps a waiting list to fill any casual vacancies occurring if students leave during the academic year or withdraw from a place that has been offered.

Pupils in the Ark Globe Academy Primary School have an automatic place in the secondary school if they wish to transfer.

*** Please note, the published admissions number of 140 relates to the number of places available to external applicants only. As Ark Globe Academy is an all through school, an additional 60 places are reserved for internal pupils who are transferring from year 6 in to year 7 at the Academy. If fewer than 60 of the Academy's own year 6 pupils transfer into year 7, additional external pupils will be admitted until year 7 meets its capacity of 200.**


Academy (mixed)


Ark Walworth Academy

Principal: Jessica West

DfE number: 210/6909

 Shorncliffe Road, SE1 5UJ

 020 7450 9570

 www.walworthacademy.org

 admissions@walworthacademy.org

 Total wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 180

Nearest station: Elephant and Castle

Bus routes: 21, 53, 63, 78, 144, 168, 172, 363, 415, 453 (Old Kent Road), 42 and 343 (Thurlow Street)

Supplementary information form required: No

Specialism: Arts and social sciences, medical pathways, elite university coaching and apprenticeship opportunities

Oversubscription criteria 2024 (summary), contact academy for full criteria

Where the number of applications for admission is greater than the admissions number and after the admission of pupils with an education, health and care plan or a statement of special educational needs where the academy is named on the plan or statement, the criteria will be applied in the following order:

1. Looked after children or previously looked after children who ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order), including internationally adopted previously looked after children

2. Children of staff at the school where there is a demonstrable skill shortage

3. Children who have a sibling who already attends the school and who will continue to do so on the date of admission (for this purpose siblings means a whole, half or step brother or step sister resident at the same address)

4. Children of staff in the school – where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application is made

5. Distance measurement by a straight line route. A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence


Church of England academy (mixed)


Bacon's College

– part of United Learning Trust


Headteacher: Mr James Wilson


DfE number: 210/4005

 Timber Pond Road, SE16 6AT

 020 7237 1928

 www.baconscollege.co.uk

 schooloffice@baconscollege.co.uk

 Total wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 180

Nearest station: Canada Water

Bus routes: 1, 47, 188, 199, 225 and 381

Supplementary information form required: No

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

Bacon's College operates banding in order to secure a comprehensive intake with an equal number of children from each band. Places are allocated equally across five bands which are determined by banding tests conducted by Bacon's College in the autumn of year 6.

In the event of oversubscription and after places have been allocated to children with an education, health and care plan or a statement of special educational needs, the remaining places within each band will be allocated in the following order of priority:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/ residence or special guardianship order), including internationally adopted previously looked after children
2. Children who, on the date of their proposed admission, will have a sibling who will then be a pupil at Bacon's College
3. Children of qualifying members of staff (including children who are adopted or formally fostered)
4. Children living at a permanent address south of the River Thames with a South East London (SE) or South West London (SW) postcode on the basis of their proximity to the College – closest first. The distance from each applicant's home to the main entrance of the College is measured using the shortest straight line route
5. Children living in any other postal area on the basis of their proximity to the College – closest first. The distance from each applicant's home to the main entrance of the College is measured using the shortest straight line route

If after applying the process set out above there are more candidates than there are places and it is not possible to differentiate between them on the basis of the criteria at 1 to 5 and in the event that any applicants live equidistant from the College, applicants will be chosen at random by a person independent of the College.


Children who apply and then do not attend to take the banding test, unless they have an Education Health and Care Plan or are Looked After Children, will be considered for a place after all those children who have taken the test.


Free school academy (mixed)


Haberdashers' Borough Academy

Headteacher: Mr Declan Jones


DfE number: 210/4006

 94B Southwark Bridge Road, SE1 0EX

 020 3764 1321

 www.habsborough.org.uk

 boroughadmission@haaf.org.uk

 Total wheelchair access

Age range: 11- 18 (sixth form opening in September 2024)

Published admissions number: 180

Nearest stations: Borough, Southwark, Waterloo East and London Bridge

Bus routes: 344, 381 and RV1

Supplementary information form required: No

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

If the school is oversubscribed, first priority will be given to children with an education, health and care plan or statement of special educational needs naming the school followed by children who meet the following criteria, in priority order:

1. Looked after children (LAC) and children who were previously looked after (PLAC) but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. Children as internationally adopted previously looked after children (IAPLAC)
2. Children with exceptional medical or social needs
3. Siblings of pupils attending the school at the time the application is received
4. Pupils who live nearest to the school on the basis of a straight line home to Academy distance


Academy (girls)


Harris Academy Bermondsey

Principal: Gizle Landman


DfE number: 210/6907

 55 Southwark Park Road, SE16 3TZ

 020 7237 9316

 www.harrisbermondsey.org.uk

 reception@harrisbermondsey.org.uk

 Partial wheelchair access
(ground floor only)

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 180

Nearest stations: Bermondsey, Elephant and Castle and London Bridge

Bus routes: 1, 42, 53, 63, 78, 168, 172, 363, 381, 453 and P12

Supplementary information form required: No

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

After the admission of pupils with an education, health and care plan where the academy is named on the plan, applicants will be considered for admission in accordance with the criteria below:


1. Looked after children in public care and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order), including internationally adopted previously looked after children
2. Students for whom admission to the academy is essential because of significant medical/social needs. All applications under this criterion must be supported with relevant written evidence from a doctor or social worker
3. Students whose siblings currently attend the academy and who will continue to do so on the date of admission
4. Girls who are in attendance at Harris Primary Academy Peckham Park
5. Proximity of students' permanent address to the academy using straight line, computer calculated measurements


Academy (mixed)

Harris Academy Peckham


Principal: Ms C Bergin


DfE number: 210/6906

 112 Peckham Road, SE15 5DZ

 020 7703 4417

 www.harrispeckham.org.uk

 enquiries@harrispeckham.org.uk

 Total wheelchair access

Age range: 11 to 16

Published admissions number: 180

Nearest station: Peckham Rye

Bus routes: 12, 36, 171, 343 and 345

Supplementary information form required: No

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

We will offer a place to students whose education, health and care plan or statement of special educational need specifically names Harris Academy Peckham.

If there are more applicants than the number of places available, the following oversubscription criteria will be applied:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order), including internationally adopted previously looked after children
2. Students for whom it is essential that they be admitted to the academy because of significant medical or social needs. This must be supported by written professional evidence from a doctor or social worker
3. Siblings (including half, step, foster and adopted) who are on roll at the academy at the time of admission and who will be living with the student at the same permanent address on their date of entry at the academy
4. Students who are in attendance at Harris Primary Academy, Peckham Park and Harris Primary Free School, Peckham
5. Proximity of the child's permanent address to the school – closest first. The distance which determines how close a student lives to the academy is the straight line measurement from the student's permanent home address to the main entrance of the academy

Tie-breaker

If at the end of the process two or more applicants are tied for last place and it is not possible to decide who is allocated the place using the criteria above, the place will be decided by random allocation, independently verified

Academy (boys)


Harris Boys' Academy East Dulwich


Executive Principal: Peter Groves


Head of Academy: Chris Brett


DfE number: 210/6913

 Peckham Rye, SE22 0AT

 020 8299 5300

 www.harrisdulwichboys.org.uk

 info@harrisdulwichboys.org.uk

 Total wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 150

Nearest stations: Peckham Rye and East Dulwich

Bus routes: 63, 363, 12 and P3

Supplementary information form required: No

Specialisms: Sport and Enterprise

Oversubscription criteria 2024 (summary), contact academy for full criteria

The Harris Boys' Academy East Dulwich, will consider all applications for places from boys. Where fewer than 150 applications are received, the academy will offer places to all those who have applied.

Where the number of applications for admission is greater than the published admissions number and after the admission of pupils with an education, health and care plan or a statement of special educational needs where the academy is named on the plan or statement, applications will be considered against the following criteria and ranked in each group:

1. Looked after boys and previously looked after boys who ceased to be so because they were adopted (or became subject to a child arrangement/ residence or special guardianship order), including internationally adopted previously looked after boys
2. Boys for whom it is essential that they be admitted to the academy because of significant medical or social needs
3. Boys who, on the date of their proposed admission, will have a brother who will then be a student at Harris Boys' Academy East Dulwich. A student's brother is defined as a natural or adopted brother or half brother who will be living permanently with the student at the same address on the date of their entry to the academy
4. Nearest to the academy, as calculated by straight line distance from the students home to the front door of the academy

Tie-breaker

If it is not possible to differentiate between two applicants on the basis of criteria 1 to 4, places will be allocated by drawing lots. Any such drawing of lots will be independently verified.


Academy (girls)


Harris Girls' Academy East Dulwich


Headteacher: Jo Young


DfE number: 210/6908

 Homestall Road, SE22 0NR

 020 7732 2276

 www.harrisdulwichgirls.org.uk

 info@harrisdulwichgirls.org.uk

 Partial wheelchair access

Age range: 11 to 18 (sixth form – yes, mixed intake)

Published admissions number: 150

Nearest station: Peckham Rye

Bus routes: 484 and 343

Supplementary information form

required: Yes (for those applying under the medical/social category only)

Specialisms: Medical sciences, enterprise and sport

Oversubscription criteria 2024 (summary), contact academy for full criteria

Applications for children with an education, health and care plan or a statement of special educational needs are considered under a separate process.

In the event of oversubscription the following criteria will apply:

1. Looked after children and previously looked after children, including internationally adopted previously looked after children.

2. Children with an exceptional social and/or medical need, or who have a close family member with an exceptional social and/or medical need. For inclusion in this category, either the child or a close family member living with the child at the child's home address must have an exceptional social and/or medical need which means that only Harris Girls' Academy East Dulwich is suitable for the child to attend and no other local school is suitable, supported by an appropriate professional. Applications in this category must be accompanied by a completed 'Exceptional Social and/or Medical Need' supplementary information form.

3. Children with a sibling at the academy in years 7 to 11. For inclusion in this category, the sibling must attend the academy in years 7 to 11 at the time of application/the application closing date and at the time the applicant child is admitted. For the purpose of this category, a 'sibling' is a full sibling (sharing both parents), a half sibling (sharing one parent), an adopted sibling, a long term foster sibling (i.e. not a temporary placement), a step sibling (one child's parent married to the other child's parent), or a child of their parent's cohabiting partner. In all cases, the sibling must live at the child's home address as part of the same core family unit.

4. All other children. This category will include all children who do not fall into any of the oversubscription categories.

Tie breaker

Where there are more applications than places remaining in any of the oversubscription categories, the order in which places will be allocated will be determined by the distance between the child's home address and the academy, with those living nearest receiving highest priority.

Distance will be measured in a straight line from the child's home address to the academy's admission nodal point which is located on the corner of the junction between Homestall Road and Peckham Rye.

Where two or more children live an equal distance from the academy the order in which places are allocated will be determined by random allocation supervised by someone who is independent of the academy.


Academy (mixed)
academy converter mainstream

Kingsdale Foundation School


Headteacher: Mr S H Morrison


DfE number: 210/4265

 Alleyn Park, SE21 8SQ

 020 8670 7575

 www.kingsdalefoundationschool.org.uk

 admissions@kingsdale.southwark.sch.uk

 Partial wheelchair access

Age range: 11 to 19 (sixth form – yes)

Published admissions number: 420

Nearest stations: West Dulwich, Sydenham Hill and Gipsy Hill

Bus routes: 3, 122, 157, 201, 202, 227, 249, 363, 322, 410, 417, 450, P4 and P13

Supplementary information form required: Yes (scholarship applicants only)

Specialisms: Maths and performing arts

Oversubscription criteria 2024 (summary), contact academy for full criteria

If there are more applicants than the number of places available, the following oversubscription criteria will be applied.

Applicants will be placed in one of three ability bands according to their test scores, including those with an education, health and care plan that names the school, in accordance with the School Admissions Code 2021. Places within each band will be allocated in the following order of priority:


1. Children in public care (looked after children) or children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order) i.e. previously looked after or internationally adopted previously looked after children
2. Children who satisfy our scholarship criteria based on aptitude for music or sport i.e. 15 per cent of the number of students on roll per year group. Please refer to scholarship oversubscription criteria for more information
3. Children who will have brothers or sisters attending the school at their time of entry
4. Children of members of staff where the member of staff has been employed permanently at the school for two or more years at the time at which the application for admission to the school is made and will still be employed by the school on the date of admission
5. Where professional evidence indicates that there are particular psychological, medical or social needs which the school's learning support faculty agrees only Kingsdale has the capability of addressing or meeting and significant difficulties would arise were the applicant to attend a different school
6. Random allocation within each ability band. This process will be supervised by a person not employed by the school or independent of the school


Roman Catholic academy


Notre Dame RC Girls' School


Headteacher: Ms B Byrne BA, MEd,
HDip, NPHQ


DfE number: 210/5404

 118 St George's Road, SE1 6EX

 020 7261 1121

 www.notredame.southwark.sch.uk

 office@notredame.southwark.sch.uk

 Partial wheelchair access

Age range: 11 to 16 (sixth form – students have priority of place at St Francis Xavier Sixth Form College)

Published admissions number: 124

Nearest stations: Lambeth North, Elephant and Castle, Southwark and Waterloo East

Bus routes: 1, 3, 10, 12, 44, 45, 63, 68, 109, 141, 151, 159, 171, 176, 177, 184, 188, 344, 453, 468, C10 and X68

Supplementary information form required: Yes

Oversubscription criteria 2024 (summary), contact school for full criteria

Where the number of applications exceeds 124, the governors will offer places using the criteria in the order stated below:

1. Looked after Catholic girls or looked after girls in the care of Catholic families, looked after Catholic girls who have been adopted or who have become the subject of a residence or guardianship order and Catholic girls who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care outside of England as a result of being adopted
2. Baptised Roman Catholic girls. Evidence of baptism will be required. Applications in this category will then be placed within the following sub categories, based on the strength of evidence to the faith as demonstrated by the level of the family's mass attendance and whether the applicant attends a feeder primary school (see table 1 at page 35)
3. Girls who are catechumens or candidates – evidence will be required
4. Looked after girls, looked after girls who have been adopted or who have become the subject of a residence or guardianship order and girls who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care outside of England as a result of being adopted
5. Girls who are baptised members of an Orthodox Christian Church. Evidence of baptism will be required
6. Girls who are members of other Christian denominations that are part of Churches Together in England. To demonstrate membership, applicants will need to provide evidence of baptism (where applicable) and evidence from the priest or minister of a designated place of worship
7. Girls who are members of other Christian denominations who are not affiliated to Churches Together in England. To demonstrate membership, applicants will need to provide evidence of baptism (where applicable) and evidence from the priest or minister of a designated place of worship
8. Girls of other faiths whose membership to that faith can be confirmed by a priest, minister or religious leader of a designated place of worship
9. Any other girls

In all categories the school expects parents to support the ethos of the school (values, uniform and discipline).

The following order of priorities will be applied when applications within any of the above categories or sub categories exceed the places available and it is necessary to decide between applications.

- i.** The attendance of a sister or sisters at the school at the time of admission (natural sisters, step sisters, adopted and foster sisters). This does not include other relatives e.g. cousins.
- ii.** Exceptional social, medical or pastoral need of the child which can be met most appropriately at this school.
- iii.** Age of child at baptism.
- iv.** Distance from home to school. Places will be offered to girls living nearest the school using a straight line measurement from the front door of the applicant home to the main gate of the school.

Table 1. Baptised Roman Catholic girls


	Baptism	Sunday mass attendance	Primary school
a	Baptised	Weekly	Feeder school
b	Baptised	Weekly	Other school
c	Baptised	One or more times each month	Feeder school
d	Baptised	One or more times each month	Other school
e	Baptised	Less than monthly	Feeder school
f	Baptised	Less than monthly	Other school


**Catholic academy (mixed)
academy converter mainstream**


Sacred Heart Catholic School


Headteacher: Richard Lansiquot BA Hons, NPQH


DfE number: 210/5405

 Camberwell New Road, SE5 0RP

 020 7274 6844

 www.sacredheart.southwark.sch.uk

 office@sacredheart.southwark.sch.uk

 Partial wheelchair access

Age range: 11 to 18

Published admissions number: 120

Nearest stations: Denmark Hill, Oval and Elephant and Castle

Bus routes: 36, 185 and 436

Supplementary information form required: Yes

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

Whenever there are more applications than places available, priority will be given to baptised Catholic applicants in accordance with the oversubscription criteria listed below.

1. Looked after Catholic children and all previously looked after Catholic children, including those children (who appear to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted

2. Children who, together with one or both parents, are baptised, practising members of the Catholic Church and who attend one of the following local Catholic feeder primary schools: St Joseph's Junior, Camberwell; English Martyrs', Walworth; St James the Great, Peckham; St Francis, Peckham; St Francesca Cabrini, Honor Oak; St Anthony's, East Dulwich; St George's Cathedral and Southwark; St Helen's, Brixton; St Anne's, Vauxhall; and are resident in the Camberwell, Cathedral or Lambeth Deaneries

3. Children who, together with one or both parents, are baptised, practising members of the Catholic Church and who attend one of the following local Catholic feeder primary schools: St Joseph's Junior, Camberwell; English Martyrs', Walworth; St James the Great, Peckham; St Francis, Peckham; St Francesca Cabrini, Honor Oak; St Anthony's, East Dulwich; St George's Cathedral and Southwark; St Helen's, Brixton; St Anne's, Vauxhall; but who are not resident in the Camberwell, Cathedral or Lambeth Deaneries

4. Children, who together with one or both parents are baptised, practising members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries

5. Children who are baptised members of the Catholic Church and are resident in the Camberwell, Cathedral or Lambeth Deaneries

6. Children who are baptised members of the Catholic Church

7. Other looked after children, or previously looked after children who ceased to be so because they were adopted (or become subject to a child arrangement/ residence/special guardianship order), including internationally adopted previously looked after children

8. Children who are baptised members of Historic Eastern Churches

9. Children who are members of churches that are part of Churches Together in England

10. Any other applicants

Where the offer of places to all the applicants in any of the categories listed previously would lead to oversubscription, the following provisions will be applied in each of the previous categories in order of priority:


- i.** The attendance of a brother(s) or sister(s) at the school at the time of admission.
- ii.** Pupils who are currently attending one of the following local Catholic feeder primary schools:
St Joseph's Junior, Camberwell; English Martyrs', Walworth; St James the Great, Peckham; St Francis, Peckham; St Francesca Cabrini, Honor Oak; St Anthony's, East Dulwich; St George's Cathedral, Southwark; St Helen's, Brixton; St Anne's, Vauxhall.
- iii.** The deaneries of the primary schools would be prioritised in the following order – Camberwell, Cathedral and Lambeth.
- iv.** Exceptional social or medical need of the child, which can be most appropriately met at this school. Written evidence (not more than a year old) from a professional such as a registered health worker, doctor, social worker or priest must be provided. This should set out the particular reason why the Sacred Heart School is the most suitable and the difficulties that would be caused if the child had to attend another school.
- v.** Where the offer of places to all the applicants in any of the sub categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest the school using a straight line measurement from the front door of the applicant's home to the main gate of the school on Camberwell New Road.


Academy (mixed)

South Bank University Academy


Headteacher: John Taylor


DfE number: 210/4002

 Trafalgar Street, SE17 2TP

 020 7277 3000

 www.southbankua.org.uk

 admissions@southbankua.org.uk

 Total wheelchair access

Age range: 11 to 19 (sixth form – yes)

Published admissions number: 150

Nearest station: Elephant and Castle

Bus routes: 12,35,40,45,68,171,176 (East Street, Walworth Road) 21, 53, 63, 353 (Old Kent Road) 42 and 343 (East Street)

Supplementary information form required: No

Specialisms: Science, Technology, Engineering and Maths (STEM) with the Arts (STEAM)

Oversubscription criteria 2024 (summary), contact academy for full criteria

Where the number of applications for admission is greater than the number of places available the governors will apply the following oversubscription criteria. After the admission of pupils with an education, health and care plan or a statement of special educational needs and where the academy is named on the plan or statement, the criteria will be applied in the order in which they are set out below:


1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement/residence/special guardianship order), including internationally adopted previously looked after children
2. Children who are eligible for the pupil premium
3. Children for whom it is essential that they be admitted to the academy because of a significant medical or social need
4. Siblings of pupils who will be registered pupils of the academy on the first day of term where the applicant pupil would be joining the school
5. Children who live nearest to the school using a straight line measurement from the main entrance of the academy to the main entrance of the child's home. A child's home is considered to be the child's permanent residence. If custody of a child is shared, the address given should be that of the parent or carer with whom the child spends most of the school week
6. Children of staff employed for at least two years at the academy or recruited to meet a skills shortage


Catholic academy (mixed)


St Michael's Catholic College

Headteacher: Ms F Corcoran


DfE number: 210/5403

 Llewellyn Street, SE16 4UN

 020 7237 6432

 www.stmichaelscollege.org.uk

 contact@stmichaelscollege.org.uk

 Total wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 150

Nearest stations: London Bridge, Bermondsey, South Bermondsey, Tower Gateway and Canada Water

Bus routes: 47, 188, 381 and C10

Supplementary information form required: Yes

Specialisms: Business and enterprise and modern foreign languages

Oversubscription criteria 2024 (summary), contact academy for full criteria

Where the number of applications exceeds 150, the governors will offer places using the following criteria in the order stated:

1. Looked after Catholic children or looked after children in the care of Catholic families, previously looked after Catholic children or previously looked after children in the care of Catholic families who ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) and internationally adopted previously looked after Catholic children
2. Baptised Catholic children. Evidence of Baptism will be required. Applications in this category will then be placed in sub categories, based on the level and length of the family's Mass attendance on Sundays and whether the applicant attends a feeder school. Evidence must be provided by the parent/guardian and be endorsed by a priest at the church(es) where the family normally worship or have worshipped
3. Other looked after children or previously looked after children that ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) and internationally adopted previously looked after children
4. Children enrolled in the catechumenate. Evidence of enrolment in the catechumenate or attendance at RCIC programme will be required
5. Children who are members of Eastern Orthodox Churches. Evidence of Baptism will be required
6. Children of families who are members of other Christian denominations that are part of Churches Together in England. Evidence of Baptism or dedication (where applicable) and confirmation of membership from a priest or minister of a designated place of worship must be submitted
7. Children of other faiths and whose membership to that faith can be confirmed by a priest, minister or religious leader of a designated place of worship
8. Any other children

The following order of priorities will be applied in turn when applications within any of the categories or subcategories (stated at page 40) exceed the places available and it is necessary to decide between applications:


- i.** Attendance of a sibling on the college roll at the time of admission. Evidence of the relationship may be required.
- ii.** Exceptional social, medical or pastoral needs which can be met most appropriately at this college. Strong and relevant written evidence must be provided by an appropriate professional authority indicating why the college is most suitable (e.g. qualified medical practitioner, education welfare officer, social worker or Catholic priest).
- iii.** Distance from home to college. Places will be offered to applicants living nearest to the college in a straight line measurement using a geographical computerised information system. Distance is measured from the Llewellyn Street entrance of the College to the residence, using the postcode. Where the last remaining place is to be allocated and two or more applicants are deemed to live at the same distance from the college, the place will be decided by the drawing of lots.


Church of England voluntary
aided school (girls)
a specialist science college


St Saviour's and St Olave's School


Headteacher: Catherine May


DfE number: 210/4680

 New Kent Road, SE1 4AN

 020 7407 1843

 www.sso.southwark.sch.uk

 office@sso.southwark.sch.uk

 Partial wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 125

Nearest stations: Elephant and Castle, London Bridge and Borough

Bus routes: 1, 21, 42, 63, 168, 172, 188, 453 and 463

Supplementary information form required: Yes

Specialisms: Science

Oversubscription criteria 2024 (summary), contact school for full criteria

The governors' admission policy recognises that this is a Church of England school. It makes provision for the admission of girls from practising Christian families. It also provides for the admission of girls from families committed to other faiths, or to none, who wish their daughter to be educated in a school with a Christian ethos. There are two categories of places. Looked after children and previously looked after children, including internationally adopted previously looked after children will be given priority in each admission category.

1. Foundation places (70)

70 places each year will be offered to girls who satisfy the following criteria in order of priority:

- (i) Girls who themselves and/or whose parent/ carer can show that they are a regular worshipper at an Anglican church at least fortnightly for at least two years prior to application. Evidence of church commitment from the parish priest or similar church leader will be required.
- (ii) Girls who themselves and/or whose parent/ carer can show that they are a regular worshipper at a Christian church (i.e. recognised by the Churches Together in England or the Evangelical Alliance) at least fortnightly for at least two years prior to application. Evidence of church commitment from the minister will be required.

Within categories (i) and (ii) priority will be given according to the following criteria:

1. Those whose sisters attend the school at the time of admission
2. Those who attend feeder primary schools
3. Nearness from home to the school, measured in a straight line

2. Open places (55)

55 places will be offered to girls who are not eligible for foundation places. Where there is oversubscription, the criteria below will be applied:

- (i) Those whose sisters attend the school at the time of admission
- (ii) Those who attend feeder primary schools
- (iii) Nearness from home to the school, measured in a straight line

Tie break

If two or more applicants have equal right to a place under any of the criteria for either foundation or open places and there are insufficient places, distance will be used to decide between applicants. If applicants are equidistant from the school, the governing body will draw lots to decide.

For full details of the oversubscription criteria for 2024, please contact the school directly.


Roman Catholic voluntary aided school (boys)


St Thomas the Apostle School and Sixth Form College

Executive Headteacher: Mr S E Cefai MA,
NPQH

Headteacher: Mr E Connolly B.Eng Hon


DfE number: 210/5402

 Hollydale Road, SE15 2EB

 020 7639 0106

 www.stac.uk.com

 enquiries@stac.southwark.sch.uk

 Partial wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 152

Nearest stations: Queens Road, Nunhead
and New Cross Gate

Bus routes: 36, 136, 171, 177, 78, P12 and
P13

**Supplementary information form
required:** Yes

Specialisms: Maths and computing

Oversubscription criteria 2024 (summary), contact school for full criteria

The full criteria is available in the application pack, but a summary is outlined below:

1. Looked after Catholic children or looked after children in the care of Catholic families and previously looked after Catholic children who ceased to be so because they were adopted (or became subject to a child arrangement/residence or special guardianship order), including internationally adopted previously looked after Catholic children
2. Applicants who, together with one or both parents, are baptised, practising members of the Catholic Church
3. Applicants who are baptised members of the Catholic Church
4. Other looked after children and other previously looked after children, including internationally adopted previously looked after children
5. Applicants who have a sibling currently attending the school
6. Applicants from other denominations of the Christian faith
7. Any other applicants

If the offer of places to all the applicants in any of the categories listed above leads to oversubscription we will consider the frequency of church attendance by the applicant together with one or both parents, the number of years the family has been attending church regularly and the age of the applicant at baptism and first Holy Communion.

Tie break

If the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, we will offer places up to the admission number to those living nearest the college.

The distance will be measured in a straight line from the main school entrance. Where the last remaining place is to be allocated and two or more children are deemed to live at the same distance from the school, the place will be decided by the drawing of lots. Evidence of residence may be required.


Free school academy (mixed)


The Charter School Bermondsey


(formerly Compass School Southwark)


Principal: Marcus Huntley


DfE number: 210/4000

 Keetons Road, Bermondsey, SE16 2BT

 020 3542 6506

 www.charterbermondsey.org.uk

 info@charterbermondsey.org.uk

 Partial wheelchair access

Age range: 11 to 16 (sixth form – no)

Published admissions number: 110

Supplementary information form required: No

Nearest station: Bermondsey

Bus routes: 47, 188, 381, C10 and P12

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

When The Charter School Bermondsey is oversubscribed, after the admission of pupils with an education, health and care plan or a statement of special educational needs where the school is named in the plan or statement, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement/ residence or special guardianship order), including internationally adopted previously looked after children
2. Children who have a sibling (full, half, step, fostered or adopted brother or sister) already attending the school at the time of the admission
3. Geographical proximity to the school, as measured from the child's home to the front gates of the school in a straight line


If in categories 1 to 3 above, a tie break is necessary to determine which child is admitted, random allocation will be used.


Free school academy


The Charter School East Dulwich


Headteacher: Alison Harbottle


DfE number: 210/4003

 Jarvis Road, SE22 8RB

 020 3873 2290

 www.chartereastdulwich.org.uk

 admissions@chartereastdulwich.org.uk

 Restricted wheelchair access

Age range: 11 to 19

Published admissions number: 240

Supplementary information form required: No

Specialisms: None

Oversubscription criteria 2024 (summary), contact academy for full criteria

If there are more applications than places available, The Charter School East Dulwich will, after the admission of children with an education, health and care plan naming the school, allocate places in the following order of priority:

1. Looked after children or previously looked after children who ceased to be so because they were adopted (or became subject to a child arrangement, residence or special guardianship order), including internationally adopted previously looked after children

2. Children with siblings who are already on roll at The Charter School East Dulwich and will still be on roll at their date of entry

3. Children with exceptional medical, psychological or social needs which mean that The Charter School East Dulwich is the most suitable school to best address their needs. Written evidence should come from at least two NHS registered health or social care professionals

4. Children of permanent staff who work at The Charter School East Dulwich where: a) either the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage; or b) the member of staff has been employed at the school for two or more years

5. Other children living closest to the school using a straight line measurement. The distance from each child's home to the school will be measured using the computerised Geographical Information System (GIS). A centroid (centre point) supplied by Ordnance Survey determines the start point of the home address. The finish point is the nodal point at the Jarvis Road entrance


Academy (mixed)


The Charter School North Dulwich

Headteacher: Mr M Pain


DfE number: 210/4318

 Red Post Hill, SE24 9JH

 020 7346 6600

 www.charternorthdulwich.org.uk

 admissions@charternorthdulwich.org.uk

 Total wheelchair access

Age range: 11 to 18 (sixth form – yes)

Published admissions number: 192

Nearest station: North Dulwich

Supplementary information form required: Yes (pupil premium applicants only)

Specialisms: N/A

Oversubscription criteria 2024 (summary), contact academy for full criteria

If there are more applications than places available, The Charter School North Dulwich will, after the admission of children with an education, health and care plan naming the school, allocate places in the following order of priority:

1. Looked after children or previously looked after children who ceased to be so because they were adopted (or become subject to a child arrangement/residence/special guardianship order), including internationally adopted previously looked after children

2. Children with siblings who are already on roll at The Charter School North Dulwich and will still be on roll at their date of entry

3. Children with exceptional medical, psychological or social needs which means that The Charter School North Dulwich is the most suitable school to best address their needs. Written evidence should come from at least two NHS registered health or social care professionals

4. Children of permanent staff who work at The Charter School North Dulwich where:
 - a) either the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage; or
 - b) the member of staff has been employed at the school for two or more years at the time at which the application to the school is made

5. Other children living closest to the school by the shortest straight line measurement

6. Children receiving the pupil premium - up to a maximum of 12 places i.e. children eligible for free school meals, or who have received free school meals at any point in the last six years. This does not include children who have only been eligible to receive universal infant free school meals. If any of these 12 places remain unfilled, remaining places will be allocated to children under criterion 5

Please note, families applying under this criterion must complete the pupil premium supplementary information form (SIF) and submit it by email to admissions@charternorthdulwich.org.uk by 31 October 2023.


Academy (mixed)


The City of London Academy (Southwark)


Principal: Mr Mike Baxter


DfE number: 210/6905

 240 Lynton Road, SE1 5LA

 020 7394 5100

 www.cityacademy.co.uk

 info@cityacademy.co.uk

 Total wheelchair access

Age range: 11 to 19 (sixth form – yes)

Published admissions number: 240

Nearest stations: Bermondsey and South Bermondsey

Bus routes: P12 and 381

Supplementary information form required: Yes (information technology specialism applicants only)

Specialisms: Information technology and sport

Oversubscription criteria 2024 (summary), contact academy for full criteria

In the event of oversubscription the following arrangements will apply:

1. Looked after children and previously looked after children who ceased to be so because they were adopted (or become subject to a child arrangement/ residence/special guardianship order) and internationally adopted previously looked after children

A banding system is adopted for the remaining places. Each applicant will be required to take a non verbal reasoning test which places the applicant in a rank order.

Those pupils (maximum 24) selected on the basis of assessed aptitude for the information technology specialism will be included from the rank order list and admitted.

The remaining applicants will then be placed in one of five bands based on their performance in the test. Places will be allocated so that an equivalent number of applicants are admitted from each band. Applicants will be admitted according to the criteria listed below in the order listed:

2. Eligible applicants residing in our catchment area in the City of London (this is currently estimated as a maximum of 30 applicants)
3. Eligible applicants residing in our catchment area in Southwark, and where there are more such applicants than places, according to the following criteria listed in priority order:

4. Siblings of Year 7 to 11 pupils already attending the academy

5. Children with special medical or social needs which the academy is best placed to meet (backed up by professional advice from the health authority and/or social services on why the academy is necessary)

6. Children attending Redriff Primary School

7. Children who attend Galleywall Primary School

8. Children of staff employed at the academy with at least two years' continuous employment or where the academy reasonably considers a member of staff has been recruited for a permanent position for which there is a demonstrable skills shortage

9. Children who live nearest to the academy, measured by the shortest safe walking distance from their normal family home to the corner of Lynton Road and St James's Road by the main academy building

10. Eligible applicants residing outside of the catchment areas and where there are more applicants than places available – children attending the Sir John Cass's VA Foundation Primary School in the City of London will be given priority

SEN admissions

Applicants with an education, health and care plan or a statement of special educational needs which appropriately names the academy will be admitted, subject to separate arrangements.

A young man with dark hair and glasses, wearing a white shirt and a dark tie, is focused on working on a circuit board. He is using a red probe and a black probe to test the board. The background shows a classroom setting with blue walls and educational posters. A red box with white text is overlaid on the left side of the image.

Further Information

In year admissions

You would normally be making an in year application if:

- your child does not currently have a school place to attend; or
- your child has recently moved into the borough or has arrived from another country

You must contact our school admissions team so that we can assist you in finding a suitable school place for your child.

Our school admissions team will be able to guide you through the correct in year application process for you. In Southwark, there are four routes to apply for an in year place and differ depending on the schools you want to apply for and your child's circumstances.

Southwark in year application process

The four in year application routes are set out below:

Route 1 - Schools that co-ordinate and manage their own in year applications

If you're applying for an in year place at a Southwark school that manages its own in year admissions, you must apply to them directly. For a full list of schools in the borough that manage their own in year admissions, please visit www.southwark.gov.uk/schools-and-education/school-admissions/in-year-admissions

Route 2 - In year applications co-ordinated by Southwark Council's school admissions team

If your child is currently not attending a Southwark school and you'd like to apply for an in year place at a Southwark school that is not listed at Route 1 above, you must complete Southwark Council's in year application form.

To access Southwark Council's in year application form, please visit www.southwark.gov.uk/schools-and-education/school-admissions/in-year-admissions

Route 3 - If you're a Southwark resident and applying to a school outside of Southwark

You must contact the borough where the school is located to ask about their in year application arrangements.

Route 4 - Transferring your child from one Southwark school to another Southwark school

You will need to speak directly with your child's current headteacher in the first instance. Once you have spoken with the headteacher, they will then make arrangements to provide you with information on the school to school transfer process.

Important information

- Families who are applying for a voluntary aided (church) schools, academy, foundation or free school, must contact the school directly to ask if they're required to complete a Supplementary Information Form (SIF). All completed SIFs must be returned directly to the school of application; and
- In year applications will not be processed during school holiday periods

Offer

After submitting your application, you will receive an outcome within 15 school days.

If the school you have named on the in year application cannot offer your child a place, they will let you know the reasons why and tell you about your right to appeal. Information about how to appeal will also be on each school's website. You cannot submit an appeal until you have been told the outcome of your application.

For further information, support and advice regarding the in year admissions process you can:

Visit www.southwark.gov.uk/schools-and-education/school-admissions/in-year-admissions

Email inyear.admissions@southwark.gov.uk

Family early help

In order for young people to get the best out of their education it is important that they attend school regularly, they arrive on time, and that they get the right support to help them reach their potential. The early help localities is available throughout Southwark's schools to support you and your child to achieve this.

School attendance

Southwark Council monitors school attendance and exclusions and helps schools and parents meet their legal responsibilities. Our officers work closely with schools to improve levels of attendance and behaviour, and will always try to work in partnership with parents to resolve any difficulties.

If your child is too unwell to attend school, you should contact the school straight away and tell the school when you expect them to return.

The council and government expect that parents will not disrupt children's education by taking them out of school during the school term.

Headteachers can authorise up to five days absence in extenuating circumstances.

If permission is not granted the school may issue a penalty notice. This is a fine of £60 raising to £120 (per parent) if the penalty notice is not paid within 21 days. Failure to pay a penalty notice may result in a prosecution.

Please speak to the school before making your travel arrangements.

You can contact Southwark Council's family early help service direct by contacting the duty desk on **020 7525 2714** between 9am and 5pm, Monday to Friday, where you will be able to arrange an appointment to see an officer or have a telephone discussion.

Safeguarding your child

Schools and Southwark Council have a legal duty to safeguard pupils and promote their welfare and wellbeing through effective links with parents and carers. They must consider reporting any

unexplained injuries, unusual behaviour or worrying things said by or about the child and will not take risks with the safety or welfare of your child.

- Good communication is very important between home and school about any accidents, illness or upset that might be affecting your child
- If you cannot collect your child from school on time, you must contact the school as soon as possible
- You must give your child's school your contact details and details of a relative or friend who is willing to act as an emergency contact

- A referral to children's social care will not normally be made without discussing this with you first but please make sure that the school knows how to contact you
- If you think that your child is being bullied by other children (including upsetting text messages or via the internet) you must report this to their teacher, head of year, form tutor or class teacher

If you have concerns that a child may be at risk of harm you should contact the Southwark Multi-Agency Safeguarding Hub on 020 7525 1921 or 020 7525 5000 (out of hours).

Exclusions

A headteacher may exclude a child in response to serious breaches of the school's disciplinary procedures. Advice for parents regarding exclusions is available from Southwark Council's inclusion team manager (exclusions) on **020 7525 2714 / 2716**.

Additional education information you may find useful

Free school meals

If you're receiving particular benefits, your child/children may be entitled to receive a free school meal. For further information please visit www.southwark.gov.uk/schools-and-education/information-for-parents/financial-support/free-school-meals

Pupil premium

You may be able to help your child's school raise extra money from the government towards the cost of learning resources, activities or teaching staff.

For further information and to check whether you meet the eligibility criteria, please visit www.southwark.gov.uk/schools-and-education/information-for-parents/financial-support/pupil-premium. Alternatively, you can contact Southwark Council's school benefits team by email at school.benefits@southwark.gov.uk

Uniform grant

A uniform grant is a one off payment of £45 made to eligible families to assist towards the cost of buying a school uniform for a year 6 child transferring to year 7 in a Southwark maintained secondary school.

For further information and to check whether you meet the eligibility criteria, please visit www.southwark.gov.uk/schools-and-education/information-for-parents/financial-support/clothing-grants. Alternatively, you can contact

Southwark Council's school benefits team by email at school.benefits@southwark.gov.uk

School travel

In most cases we expect children and young people to either walk or cycle to get to school. For further information on the different ways your child can travel to school safely please visit <https://tfl.gov.uk/info-for/schools-and-young-people/travel-guidance-for-schools?cid=reopeningeducation>

Child employment

All children under the age of 16 will require a permit to work. The youngest age a child can work part-time is 13, except children involved in areas like television, film, theatre, sporting events or modelling who will need a license if they are missing school. If the child is a Southwark resident, the person in charge of running the event must apply to Southwark Council for a child performance license.

If the child will not be with their parent, school teacher or home tutor during their employment, they must be supervised by a chaperone who has been approved by the council.

Businesses intending to employ school aged children must apply for a child employment permit before they can be employed. If a child is working without a child employment permit, there's a risk that the employer won't be insured against accidents involving the child.

For advice and applications for child performance licenses, chaperone licenses and child employment permits, please email Southwark Council's child employment officer at ptl@southwark.gov.uk.


Private fostering

If you are looking after a child or young person who is not a close relative (close relatives are birth parents, step parents by legal marriage, siblings, grandparents, aunts or uncles whether they are full blood, half blood or by marriage) for 28 days or more, you must notify Southwark Council on **020 7525 1921**. We will make sure that you and the child are given support and we will also advise you about the other services which might be helpful.


If you would like advice about whether you need to notify Southwark Council, please call **020 7525 1921** or email mash@southwark.gov.uk

Useful contacts


Southwark customer service centre

 020 7525 5000

Family early help

 www.southwark.gov.uk


 earlyhelp@southwark.gov.uk

 020 7525 1922

Family information service


For a full listing of nurseries, after school clubs and services

 www.southwark.gov.uk/childcare-and-parenting/family-information-service


 0800 013 0639

Libraries

 www.southwark.gov.uk/libraries-southwark

 020 7525 2000

School benefits team

 www.southwark.gov.uk/schools-and-education/information-for-parents/financial-support/pupil-premium

 school.benefits@southwark.gov.uk


School admissions team

 www.southwark.gov.uk/schooladmissions

 schools.admissions@southwark.gov.uk

Southwark information, advice and support team (SIAS)


 sias@southwark.gov.uk

 020 7525 3104

Special educational needs and disabilities team

 www.localoffer.southwark.gov.uk

 sen@southwark.gov.uk

 020 7525 4278

Other organisations


ACE Education, Advice and Training

Advice on exclusion, bullying, special educational needs and appeals etc

 72 Durnsford Road London N11 2EJ


 www.ace-ed.org.uk


 enquiries@ace-ed.org.uk

 0300 0115 142

Department for Education (DfE)

National government information on education

 www.gov.uk/government/organisations/department-for-education

 0370 000 2288

Direct Gov


Public services all in one place

 www.gov.uk/education

Independent Schools Council

Promotes choice, diversity and excellence in education


 www.isc.co.uk

 020 7766 7070

Local Government Ombudsman

If you have a complaint about the council


 www.lgo.org.uk

 0300 061 0614


Southwark Diocesan Board of Education


(Church of England)

 48 Union Street, London SE1 1TD

 020 7234 9200

Education Commission: Catholic Diocese of Southwark (Roman Catholic)

 St Edward's House, St Paul's Wood Hill,
Orpington BR5 2SR

 0168 982 9331

Office of the Schools Adjudicator


For complaints/concerns with admission arrangements


 www.gov.uk/government/organisations/office-of-the-schools-adjudicator

 osa.team@schoolsadjudicator.gov.uk

Transport for London

Information on transport

 www.tfl.gov.uk/info-for/schools-and-young-people/travel-guidance-for-schools?cid=reopeningeducation

 0343 222 1234

Schools outside of Southwark

You must always complete the application form for the borough in which you live. You can apply for up to six schools (excluding independent schools) whether they are in Southwark or in another borough.

For further information about schools in other boroughs please contact them directly using the list below.

London borough admissions teams telephone numbers

Bexley	020 8303 7777
Bromley	020 8313 4044
Camden	020 7974 1625
Croydon	020 8726 6400
Greenwich	020 8921 8043
Hackney	020 8820 7000 option 3
Islington	020 7527 5515
Kensington and Chelsea	020 7745 6432
Lambeth	020 7926 9503
Lewisham	020 8314 8282
Merton	020 8274 4906
Newham	020 8430 2000
Tower Hamlets	020 7364 5006
Wandsworth	020 8871 6000
Westminster	020 7745 6433

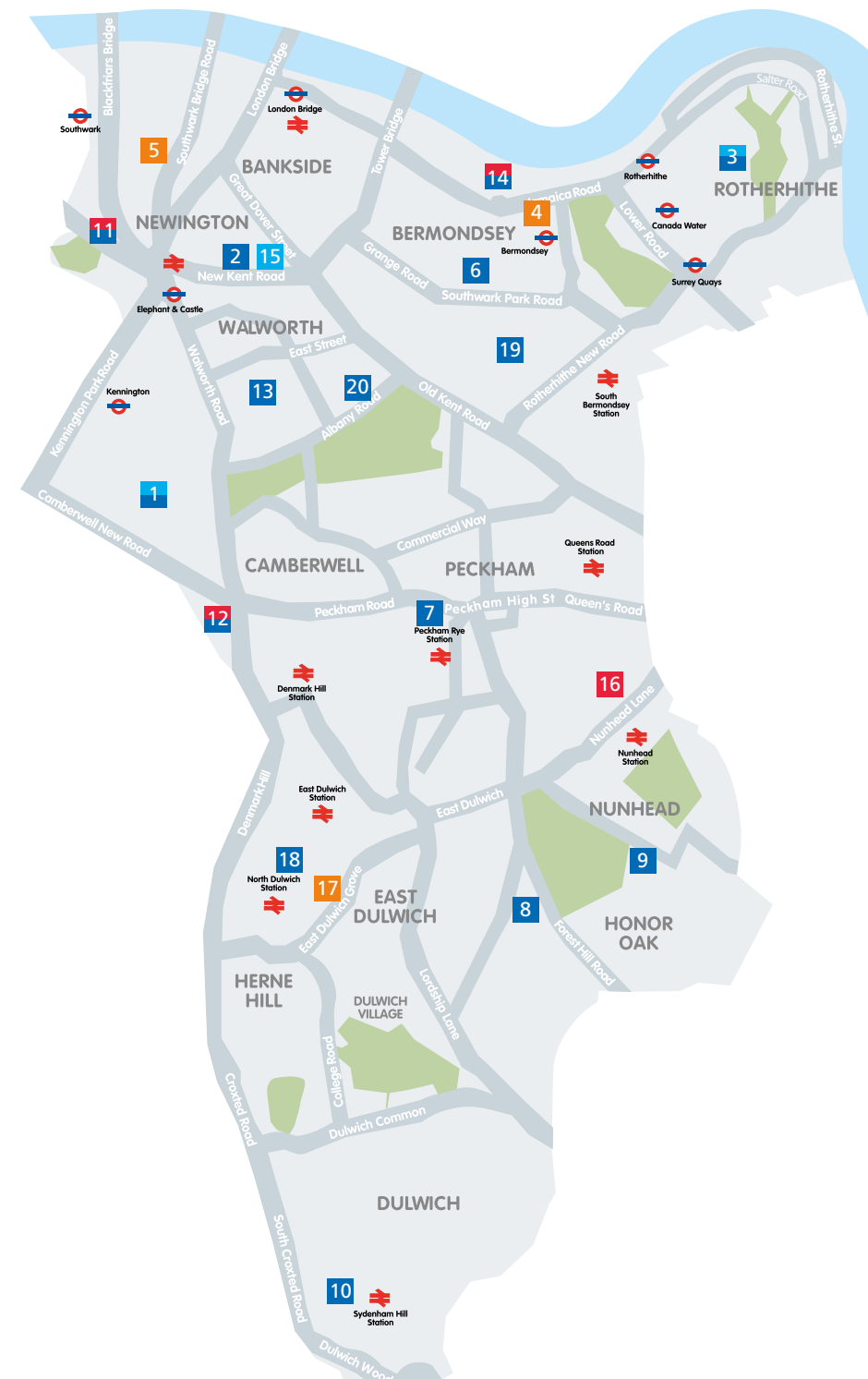
Map of secondary schools in Southwark

Key

- Academies
- Church of England
- Catholic
- Free school academy

The schools

- 1 ARK All Saints Academy
- 2 ARK Globe Academy
- 3 Bacon's College
- 4 The Charter School Bermondsey (formerly Compass School Southwark)
- 5 Haberdashers' Aske's Borough Academy
- 6 Harris Academy Bermondsey
- 7 Harris Academy Peckham
- 8 Harris Boys' Academy East Dulwich
- 9 Harris Girls' Academy East Dulwich
- 10 Kingsdale Foundation School
- 11 Notre Dame RC Girls' School
- 12 Sacred Heart Catholic School
- 13 South Bank University Academy
- 14 St Michael's Catholic College
- 15 St Saviour's and St Olave's School
- 16 St Thomas the Apostle College
- 17 The Charter School East Dulwich
- 18 The Charter School (North Dulwich)
- 19 The City of London Academy (Southwark)
- 20 Walworth Academy



**Aged 11-25 and want
someone to talk to?**

**Worried about school?
COVID-19? Or maybe
something personal?**

**Whatever you want to talk
about, you can talk to us!**

The Nest is a FREE and confidential mental wellbeing service offering advice and support to people aged 11 – 25 who live in Southwark.

Our team of therapists can offer you up to 12 weeks of one-to-one support - either face-to-face or remotely.

Our face-to-face support is based at our hub in Peckham. You don't need an appointment. Drop in anytime between Tuesday & Thursday, 15:30 - 17:30 and Saturday, 10:30 - 14:30 for a friendly chat.

All meetings and messages are confidential.

If you can't travel to our hub, chat to us on the freephone number below or email us.

We'll get back to you about how best we can support you. If you need immediate advice, don't hesitate, call

SLaM Crisis Line: 0800 731 2864 (24 hours) or

The Samaritans: 116 123 (24 hours)

The Nest
Unit 4, Cooperative House
Rye Lane, Peckham SE15 4UP
020 8138 1805 (Freephone)
thenest@groundwork.org.uk
www.thenestsouthwark.org.uk



You may also be interested in taking a look at the following brochures:



Starting primary school in Southwark 2024/25

Applications close 15 January 2024

Apply online at www.southwark.gov.uk/schooladmissions

@lb_southwark facebook.com/southwarkcouncil @southwarkcouncil

Southwark
Council
southwark.gov.uk

www.southwark.gov.uk/schooladmissions



Choose your future

Southwark post 16 prospectus **2024/25**

www.southwark.gov.uk/post16

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Southwark
Council
southwark.gov.uk

www.southwark.gov.uk/post16

School admissions team

Children's and Adults Services

Southwark Council

 www.southwark.gov.uk/schooladmissions

 schools.admissions@southwark.gov.uk